

# TOWN OF PALM BEACH

Information for Town Council Meeting on: May 10, 2022

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy II, NIGP-CPP, CPPO

RE: Approve the Award of RFP No. 2022-08 – Disaster Debris Monitoring Services  
**Resolution No. 057-2022**

DATE: April 27, 2022

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## **STAFF RECOMMENDATION**

Town staff recommends that Town Council approve Resolution No. 057-2022, approving the Award of RFP No. 2022-08, Disaster Debris Monitoring Services to the two responding firms Rostan Solutions, LLC and DebrisTech, LLC.

It would be the recommendation that the Public Works Director or designee be able to secure the firm that has the ability to respond to a particular storm and needs of the Town as the event occurs.

## **GENERAL INFORMATION**

The Town of Palm Beach sought proposals from experienced firms to perform disaster debris monitoring services immediately after a hurricane or other disaster. The Town received two responsive, responsible proposals.

The Town was obligated to resolicit these services as the current contract expires June 1, 2022. The Contract had been in place since 2017.

The Town of Palm Beach, Florida was incorporated in 1911. It is a 16-mile-long barrier island located in the eastern part of Palm Beach County. The Town serves a full-time resident population of approximately 8,400 with an estimated 10,468 additional seasonal residents. In 2004 the Town worked two months recovering from Hurricane Francis with an estimated 111,669 cubic yards of vegetative debris and 94,660 cubic yards of mulch, vegetation and stumps. Our Debris Management Plan estimates an average Category 3 hurricane with medium vegetation cover may produce up to 527,280 cubic yards of debris. The Town provides a temporary disposal/processing site at a vacant lot located at 6th Street and North Quadrille Blvd in West Palm Beach with permanent disposal at the Skees Road and Okeechobee Blvd. landfills owned by the Town. It is expected that in this type of scenario that Town forces, a Debris Monitoring Contractor and a Debris Removal Contractor would be utilized for recovery operations.

The Contractor must be knowledgeable in Federal Emergency Management Agency (FEMA) and Federal Highway Administration (FHWA) regulations, guidelines and operating policies. The Contractor will support the Town during a disaster recovery effort and shall coordinate with the disaster debris removal Contractor(s) and the Town to ensure a compliant, well managed and organized approach to debris collection and disposal within FEMA guidelines.

The Town of Palm Beach will provide: • Vehicle certification forms • Placards • Load tickets.

The contractor will provide: • Fixed Site Debris Monitors • Field Debris Monitors • Debris Monitoring Supervision • Electronic Ticketing System (if utilized by Contractor).

The scope of services to be provided are contract compliance oversight and inspection and not professional engineering services.

The Contractor must be prepared to effect placement of field monitors within 24 hours from the notice to proceed. When additional debris monitoring is needed to meet FEMA monitoring requirements, the Contractor shall be prepared to increase the number of monitors for the Town to use as needed. It is anticipated that a Notice to Proceed is to be issued 24 to 72 hours before projected land fall of a hurricane.

## **PROCUREMENT METHODOLOGY**

Town Purchasing issued a RFP for these services as the Qualifications/Experience of the Firm(s), their Technical Abilities and Approach to the Scope were weighted as the determination of responsiveness.

The solicitation was broadcast nationally to 190 firms. Only two firms responded to the solicitation.

The Selection Committee consisted of the following:

<b><u>Voting</u></b>	<b><u>Non-Voting</u></b>
Chet Purves	Eric Brown, P.E.
Paul Colby	Roger Bollier
Amy Wood	Ryan Canterbury/Duke Basha (facilitators)

The Selection Committee recommended award of the following firms:

- Rostan Solutions, LLC
- DebrisTech, LLC

The Selection Committee did not request oral presentations for this solicitation as both firms were deemed qualified. The Town has had past working experience with Rostan Solutions, LLC.

## **FUNDING/FISCAL IMPACT**

There is no immediate fiscal impact to the award of this contract since these services are only

activated in a storm event. If activation were to occur, funding sources such as use of contingency or a draw from reserves would be suggested to Town Council.

**USER DEPARTMENT CONCURRENCE**

This item has been reviewed by the Public Works Department and is approved as recommended.

**TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.