

TOWN OF PALM BEACH

Information for Town Council Meeting on: May 10, 2022

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy II, NIGP-CPP, CPPO

RE: Approve the Award of RFP No. 2022-09 – Disaster Debris Removal and Disposal Services - **Resolution No. 058-2022**

DATE: April 27, 2022

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 058-2022, approving the Award of RFP No. 2022-09, Disaster Debris Removal and Disposal Services to a pool of Pre-Qualified Firms, Ceres Environmental Services, Inc., DRC Emergency Services, LLC and Phillips and Jordan, Inc.

It would be the recommendation that the Public Works Director or designee be able to secure the firm that has the ability to respond to a particular storm and needs of the Town as the event occurs.

GENERAL INFORMATION

The Town of Palm Beach sought proposals from experienced firms to perform Disaster Debris Removal and Disposal Services.

The Town was obligated to resolicit these services as the current contract expires June 1, 2022. The Contract had been in place since 2017.

The primary objective of the RFP was to secure the services of experienced Contractors who are capable of efficiently removing large volumes of disaster-generated debris from a large area in a timely and cost-effective manner and lawfully disposing of all debris. The successful Proposers must be capable of assembling, directing, and managing a work force that can complete the debris management operations in a maximum of ninety (90) days. Additionally, the Contractors may, at the sole discretion of the Town, be involved with on-going debris management/mitigation. Contractors shall provide all necessary labor, management, supervision, trucks, gas, oil, safety equipment, and any other materials and equipment necessary to perform the job as specified. Contractors are responsible for any required Right-of-Way permits. A list of all equipment available to complete the services of this contract must be included with the submission of this Request for Proposals. FEMA Requirements - The awarded contractor(s) must comply with all Federal Procurement Standards and Regulations regarding this project, including the Stafford Act

and other Public Assistance Grant Programs. Uniform Rules for entities, pass-through entities, recipients and sub recipients are identified in 2 C.F.R. §§ 200.318 through 200.326 (see Attachment “A”).

The scope of work for the primary purpose of this RFP is divided into three (3) parts. ♣ Part 1 - Debris Removal and Disposal Operations. ♣ Part 2 - Debris Management Site Operations. ♣ Part 3 - Debris clearance for access from rights-of-way and public property.

After a Purchase Order is issued, specific work authorizations by the Town will be through written Task Orders. Task Orders will define the job to be accomplished, location of job, timeframe for completion, rates to be used, etc. Any job with requirements or rates not covered by this Proposal will be negotiated. The Town reserves the right to extend operations on a weekly basis.

PROCUREMENT METHODOLOGY

Town Purchasing issued an RFP for these services as the Qualifications/Experience of the Firm(s), their Technical Abilities and Approach to the Scope were weighted as the determination of responsiveness.

The solicitation was broadcast nationally to 190 firms. Ten firms responded to the solicitation.

The Selection Committee consisted of the following:

<u>Voting</u>	<u>Non-Voting</u>
Chet Purves	Eric Brown, P.E.
Paul Colby	Roger Bollier
Amy Wood	Ryan Canterbury/Duke Basha (facilitators)

The Selection Committee recommended award of the following firms:

- Ceres Environmental Services, Inc
- DRC Emergency Services, LLC
- Phillips and Jordan, LLC

FUNDING/FISCAL IMPACT

There is no immediate fiscal impact to the award of this contract since these services are only activated in a significant storm event requiring support to Town resources. If activation were to occur, funding sources such as use of contingency or a draw from reserves would be suggested to Town Council.

USER DEPARTMENT CONCURRENCE

This item has been reviewed by the Public Works Department and is approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.