

ARCOM Commission

Report of Activities for 2021 Calendar Year

In 2021, the Architectural Review Commission was comprised of 10 members (7 regular members and 3 alternates):

Two regular members who are licensed architects:

- Jeffrey Smith
- Thomas Kirchoff

One alternate member who is an architect:

- Richard Sammons

One regular member is a certified Master Gardener:

- John David Corey

Attendance by Commissioners:

- The 2021 attendance was impacted by the virtual platform provided through Zoom during the COVID-19 pandemic. There were a total of 6 absences by Commission members (4 Excused and 2 Unexcused). In addition, many of the meetings were conducted as hybrid - with members both in person and on Zoom.

Applications reviewed:

- 116 Minor Projects were submitted in 2021 (a 63% increase from the previous year)
- 91 Major Projects (a 12% increase from the previous year)
- 167 Projects were deferred by either an applicant or ARCOM (a 215% increase from the previous year)
- 605 Applications were approved at Staff Level
- 115 Staff Level Applications were denied by Staff and sent to ARCOM for review.

Additional projects & accomplishments:

- In 2021 the Development Review process was unveiled early in the year and launched in September. The new process streamlined the application process for both ARCOM and LPC as well as allowed the Planning, Zoning and Building Department to perform comprehensive reviews on projects being presented to the Commission. For the first time, applications were reviewed for sufficiency, design, and zoning compliance.
- The department had a new team of Staff that including a Planner II, a Zoning Technician, and a Historic Preservation Planner to help facilitate ARCOM review.

The Commissioners remain enthusiastic and engaged in their volunteer service to the Town and look forward to the continued work of ensuring the high quality of development and redevelopment within the Town.