

Information for Town Council Meeting on March 8, 2022

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution Approving a Change Order to the FY22 Blanket Purchase Order Issued to Xylem Water Solutions USA, Inc. in the Amount of \$81,732.07 for a New Award Amount of \$150,000; **Resolution No. 037-2022**

DATE: 23 February 2022

STAFF RECOMMENDATION

Staff recommends Town Council approve Resolution No. 037-2022, approving a Change Order to the FY22 Blanket Purchase Order issued to Xylem Water Solutions USA, Inc. in the Amount of \$81,732.07 for a New Award Amount of \$150,000.

SUMMARY EXPLANATION/BACKGROUND

During the budget process each year, the Water Resources Division reviews the anticipated requirements for services provided by the division. With aging infrastructure of various pumps for both storm and sewer, an initial recommendation was made for a Blanket Purchase Order to Xylem Water Solutions USA, Inc. that would address outsourced diagnostic evaluation of pumps to include repair of the pumps. Xylem Water Solutions USA, Inc. would also provide all OEM parts for internal stock for in-house repairs when required.

Due to the fact that we have had greater spend rate of the Blanket Purchase Order and we are only in February, Water Resources has stepped back and reviewed potential pump conditions and have requested that we raise the Blanket Purchase Order to \$150,000 for the remainder of the FY.

Xylem Water Solutions USA, Inc. is the single source of Flygt Pumps that the Town has found to be a proven pump for the stations.

A current submitted change order will now place the allocation greater than \$65,000 which requires Town Council Approval.

FISCAL IMPACT/FUNDING SOURCE

The funding for this will be from the Public Works Operations Budget.

USER DEPARTMENT CONCURRENCE

The Public Works Department is in full concurrence with this recommendation.

DUE DILIGENCE

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues. The review included conducting market research.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: H. Paul Brazil, P.E., Director of Public Works
 Patricia Strayer, P.E., Town Engineer
 Jason Debrincat, P.E. Senior Project Engineer