

**APPLICATION FOR SPECIAL EVENT PERMIT**

**PAYMENT INFORMATION**

An application fee of \$300 is due upon the time of submittal if the application is received at least 45 days in advance. A fee of \$100 will be assessed in the event of a late application.

Any individual or organization that holds an event on Town of Palm Beach property that does not abide by the authorized use, rules and regulations, or that causes additional costs to the Town may lose all or a portion of their damage deposit. **Damage deposit and the applicable usage fees are due upon receipt of the permit. Payments may be made by cash, credit card or by check made payable to the Town of Palm Beach. (see fee table below).**

**For office use only:**

Date application fee payment received:		Cash	Check No.	Credit Card
Date damage deposit and non-resident usage fee received:		Cash	Check No.	Credit Card

**Fee Table for Special Events**

<b>Location</b>	<b>Non-Refundable Application Fee</b>	<b>Refundable Damage Deposit</b>	<b>Non-Resident Usage Fee</b>
Bradley Park	\$300	50 people or less: \$400 51-100: \$1,000 Over 100: \$2,000	50 people or less: \$100/hr 51-100: \$250/hr Over 100: \$400/hr
Lake Drive Park	\$300	50 people or less: \$200 51-100: \$400 Over 100: \$1,000	50 people or less: \$100/hr 51-100: \$250/hr Over 100: \$400/hr
Phipps South Ocean Park	\$300	50 people or less: \$200 51-100: \$400 Over 100: \$1,000	50 people or less: \$100/hr 51-100: \$250/hr Over 100: \$400/hr
Phipps South Ocean Park (Chickee Hut Only)	\$300	\$150	\$100/hr
Public Beaches	\$250	\$150	\$0
All Other Public Spaces	\$250	\$150	\$0
Memorial Park	This park is no longer available for special events.		