

# FY2023 Proposed Budget Calendar

Task	Date	Task	Date
Finance to distribute FY23 Budget instructions	2/1/2022	Town Manager's Review of Initial Town Manager, Finance, and ERF Budgets	04/21/2022
<b>Town Council Meeting – Adoption of the Town Manager's Goals for FY23</b>	<b>02/8/2022</b>	Town Manager's Review of HR/Risk/Health/OPEB	04/26/2022
Submit initial CIP Request forms to Public Works, IT Requests to IT, and Reorganization/Reclassification requests, to HR	02/18/2022	Property Appraiser Issues Preliminary Property Values	05/31/2022
All Budget Information submitted to Finance	03/11/2022	Final Budget Document Pages Returned to Finance	06/06/2022
Town Manager's Initial Review of IT Budget	03/18/2022	Notice from Property Appraiser of Preliminary Certification of Taxable Value	06/30/2022
Town Manager's Initial Review of Planning, Zoning and Building Budget	03/22/2022	Distribution of Proposed FY23 Budget Document	Week of July 1
Town Manager's Initial Review of Recreation Budget and Marina and Golf Enterprise Fund budgets	03/23/2022	<b>Town Council Meeting to Consider Proposed FY23 Budget, LTFP and Initial Resolutions(s) Adopting Special Non-Ad Valorem Assessments</b>	<b>07/14/2022</b>
Town Manager's Initial Review of Police Department Budget	03/29/2022	Notice of Proposed Property Taxes is mailed from Palm Beach Property Appraiser	Week of August 15
Town Manager's Initial Review of Public Works Budget	03/31/2022	<b>Town Council Meeting – First Public Hearing to Approve Tentative Budget and Proposed Tax Rate for FY23 and Final Resolution(s) Adopting Special Non-Ad Valorem Assessments</b>	<b>09/13/2022 5:01PM</b>
Town Manager's Initial Review of Fire Rescue Budget	04/15/2022	<b>Town Council Meeting – Second Public Hearing to Adopt FY23 Budget and Tax Rate</b>	<b>09/22/2022 5:01PM</b>
Town Manager's Review of Capital Coastal and ERF Budget	04/19/2022	Resolution Adopting Final Millage Rate is Forwarded to Property Appraiser and Tax Collector and Certificate of Compliance sent to Department of Revenue & EDR Report Due	10/03/2022

<b>January 2022</b> S M T W TH F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>February 2022</b> S M T W TH F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	<b>March 2022</b> S M T W TH F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>April 2022</b> S M T W TH F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>May 2022</b> S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>June 2022</b> S M T W TH F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
<b>July 2022</b> S M T W TH F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>August 2022</b> S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>September 2022</b> S M T W TH F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>October 2022</b> S M T W TH F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>November 2022</b> S M T W TH F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>December 2022</b> S M T W TH F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31