

## Information for Town Council Meeting on January 11, 2022

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution Approving Change Order to Hedrick Brothers Construction Company Inc. for Modular Building Systems to House North Fire Staff during Rehabilitation of the Station as part of Pre-construction Services in the Amount of \$534,449 for a total Purchase Order of \$1,393,208; **Resolution No. 161-2021**

DATE: 22 December 2021

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### **STAFF RECOMMENDATION**

Staff recommends Town Council approve a Change Order to Hedrick Brothers Construction Company Inc. for Modular Building Systems to House North Fire Staff during Rehabilitation of the Station as part of Pre-construction Services in the Amount of \$534,449 for a total Purchase Order of \$1,393,208.

### **SUMMARY EXPLANATION/BACKGROUND**

Town Council approved Resolution No. 133-2021 approving Hedrick Brothers Construction Company Inc. as the CMAR and awarded a Pre-construction Agreement. A significant first step for the rehabilitation is the relocation of staff. Hedrick Brothers has worked with Town Staff to identify modular units that would meet the requirements of the Fire Department.

### **METHOD OF PROCUREMENT**

Town Engineering, Town Purchasing and Hedrick Brothers have worked with known suppliers of modular building systems. Town Engineering and Hedrick Brother Staff reviewed one of the three modular systems currently deployed for the City of West Palm Beach Fire Rescue.

The three known providers are American Modular, Fabricon and WillScot. American Modular provided the best pricing for purchase of the units.

The Town will be Direct Purchasing the units thereby saving \$23,000. In review of possible resale after completion of the project at North Fire, it is estimated that the Town can resale the units for approximately thirty percent of the original purchase price. This amount is based on current Governmental Surplus Sales records.

**FISCAL IMPACT/FUNDING SOURCE**

The funding for this program is from the Capital Improvement Fund.

**USER DEPARTMENT CONCURRENCE**

The Public Works Department is in full concurrence with this recommendation.

**DUE DILIGENCE**

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues.

**TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.