

Information for Town Council Meeting on January 11, 2022

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution Approving the Award of RFQ No. 2022-06 Prequalification of Sanitary and Storm Pump Station Vendors to Murray Logan Construction, LLC, TLC Diversified, Inc., Kiewit Infrastructure South Co., and Hinterland Group, Inc.;
Resolution No. 004-2022

DATE: 17 December 2021

STAFF RECOMMENDATION

Staff recommends Town Council approve the Award of RFQ No. 2022-06 Prequalification of Sanitary and Storm Pump Station Vendors to Murray Logan Construction, LLC, TLC Diversified, Inc., Kiewit Infrastructure South Co., and Hinterland Group, Inc

SUMMARY EXPLANATION/BACKGROUND

The purpose of this solicitation is to pre-qualify proposers for a vendor pool, for miscellaneous pump stations renovation projects. This solicitation requires the submission of documents and forms intended to verify that the proposer meets or exceeds the minimum criteria set forth elsewhere in this solicitation. Proposers which best meet or exceed the criteria established in this solicitation shall be placed in a Pre-Qualification Vendor Pool that in future will be accessed by Town requesting to submit their bids to perform miscellaneous pump station and related projects for the Town of Palm Beach, Florida.

For each subsequent project under this contract, the Town will provide to the pre-qualified pool of vendors a written and complete Statement of Work specific to that project. If available, drawings and other documentation will be provided to assist the proposers in properly estimating reasonable costs to perform the work.

Emergency repairs shall be addressed on a case by case basis. In most cases contractor must respond within four hours. The Proposer is expected to furnish all labor, equipment, and materials necessary to repair, make repairs, expand capacity or completely renovate and/or replace sanitary and storm pumping stations and miscellaneous structures at various sites within the Town of Palm Beach.

Individual projects valued greater than \$100,000 will be brought to Town Council for review and

ratification.

METHOD OF PROCUREMENT

The Public Works Department developed a scope of services which was reviewed by the Purchasing. The Request for Qualifications (RFQ) was issued on November 7th and closed on December 7th.

The solicitation was broadcast nationwide to nine hundred four (904) identified firms through DemandStar. In addition, Town Purchasing sent emails to twenty-nine (29) known consultants/individuals advising of the solicitation and invited the consultants to review and participate in the solicitation.

When a RFQ is issued, price is not an evaluation factor. The proposal is based solely on qualifications of the consultants submitting.

The initial ranking Selection Committee was held on December 16th. The Selection Committee consisted of the following members:

Voting

Eric Brown, P.E.
Cory Wilder, City of Palm Beach Gardens
Brett Madison
Jason Debrincat, P.E.

Non-Voting

Mike Roach, P.E.
Jie House, P.E.
Jane LeClainche, CPA
Patricia Strayer, P.E.

The Selection Committee reviewed eight (8) proposals and recommended four (4) firms for pre-qualification award. No oral interviews were conducted based on the qualifications of the firms proposals.

FISCAL IMPACT/FUNDING SOURCE

This action does not require funding.

USER DEPARTMENT CONCURRENCE

Public Works is in full concurrence with this recommendation.

DUE DILIGENCE

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.