

Information for Town Council Meeting on December 14, 2021

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution Approving a Purchase Order to Ten-8 Fire Equipment LLC for a Demers MXP170 Ambulance in the Amount of \$270,077 and Establish a Project Budget of \$297,084, utilizing the Florida Sheriffs Association Contract #FSA20-VEL14-01; **Resolution No. 154-2021**

DATE: 1 December 2021

STAFF RECOMMENDATION

Staff recommends Town Council approve a Purchase Order to Ten-8 Fire Equipment LLC, for a Demers MXP170 Ambulance in the Amount of \$270,077 and establish a Project Budget of \$297,084 utilizing the Florida Sheriffs Association Contract #FSA20-VEL14-01.

SUMMARY EXPLANATION/BACKGROUND

The requested new ambulance will be replacing an existing rescue that was on the schedule for replacement. Both the manufacturer and the contract administrator for the State Contract have expressed that they are expecting a significant delay in the manufacturing process due to supply chain issues. It is the goal of the Town to be ahead of any potential manufacturing issues.

This purchase is consistent with the replacement schedule as outlined and approved in the FY2022 fiscal year budget.

By placing this order now, the Town will forgo any additional price increases due to the market conditions that are scheduled for February 2022.

PURCHASING METHODOLOGY

Purchasing accessed the State of Florida Sheriff Contract #FSA20-VEF14.01 for the quote of the requested Demers MXP170 Ambulance. All state agencies, county and municipalities access the State of Florida Sheriff Contract for fleet purchases. This contract provides best pricing to governmental agencies.

FISCAL IMPACT/FUNDING SOURCE

Funding is included in the FY22 Equipment Replacement Fund Budget.

USER DEPARTMENT CONCURRENCE

The Fire Department is in full concurrence with the recommendation.

DUE DILIGENCE

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues. The review included conducting market research.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: Darrel Donatto, Fire Chief
 Jimmy Duane, Deputy Fire Chief
 Sean Baker, Division Director
 Duke Basha, Assistant Purchasing Manager