

# TOWN OF PALM BEACH

Information for Town Council Meeting on: December 14, 2021

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: H. Paul Brazil, P. E., Director of Public Works

RE: Approve a Purchase Order to Mock Roos Consulting Engineers for Clarke Alley Drainage Improvements Engineering Design Services in the Amount of \$59,907 and Establishing a Project Budget of \$71,888.40  
**Resolution No. 160-2021**

DATE: November 19, 2021

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## **STAFF RECOMMENDATION**

Town staff recommends that Town Council approve Resolution No. 160-2021 to issue a purchase order (PO) to Mock Roos Consulting Engineers (MRE) in the amount of \$59,907 and establishing a project budget of \$71,888.40. Under this PO, MRE will perform engineering design services for the Clarke Alley Drainage Improvements Project.

## **GENERAL INFORMATION**

Current asphalt grading along Clarke Alley causes nuisance stormwater ponding after heavy rainfall events. MRE will provide a stormwater drainage improvements design along Clarke Alley from Coconut ROW to 270-feet west of S. Ocean Blvd. Undergrounding in this area will take place primarily in the alley way. Therefore, Town staff believes this is an opportunity to address the existing drainage issue. These planned improvements are anticipated to be coordinated in conjunction with the Town-wide Undergrounding Project. All construction work will be performed concurrently with Phase 6 South.

MRE will attend kickoff and on-site meetings, perform data collection, geotechnical evaluation, coordinate utility locate, coordinate with the City of West Palm Beach for the possible removal or abandonment of an existing four (4) inch watermain, develop conceptual and detailed design. In order to properly solicit input from adjacent property owners, MRE will prepare exhibits and attend a resident coordination meeting to discuss issues that have been identified and how they will be addressed. This proposal also includes bidding services by responding to RFI's and evaluating the lowest apparent bid submittal for the project.

## **FUNDING/FISCAL IMPACT**

Funding for this award will be from the Pavement Management Funding in the CIP Pay-As-You-Go Fund.

### **PUBLIC WORKS REVIEW**

This item has been reviewed by the Public Works and approved as recommended.

### **TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

#### Attachments

cc: Paul Brazil, P.E., Public Works Director  
Patricia Strayer, P.E., Town Engineer  
Jason Debrincat, P.E., Senior Project Engineer  
Jane Le Clainche, CPA Finance Director  
Dean Mealy, CPPO Town Purchasing Manager