



October 26, 2021

Mr. Dean Mealy
Town of Palm Beach
951 Old Okeechobee Road
Suite A
West Palm Beach, FL 33401

RE: *Water Supply Feasibility Study – Post Study Support Services Proposal*

Dear Dean,

Kimley-Horn and Associates, Inc. (“Kimley-Horn” or “CONSULTANT”) is pleased to submit this proposal to The Town of Palm Beach (“TOWN” or “CLIENT”) for providing professional engineering services for post study support related to the Water Supply Feasibility Study for the Town of Palm Beach. Our project understanding, scope of services, and fee follows.

Project Understanding

The Town of Palm Beach recently explored options for providing residents and business owners of the Town potable water upon expiration of the current Retail Water Service and Franchise Agreement with the City of West Palm Beach. Multiple options were explored and ultimately results and data were provided to the Town to assist in the decision-making process. The Town has requested that Kimley-Horn provide post-study support services to continue assisting the Town through the decision making process as they consider the results of the Study.

Scope of Services

Kimley-Horn will provide post study professional engineering services on an as-needed basis to the Town. The exact nature of the support services that may be requested by the Town are unknown at this time, but we expect that they could include the following:

- Further refinement of Alternatives described in the report
- Hydraulic modeling to determine infrastructure needs to support additional Alternatives not previously studied
- Development of additional Alternatives not previously studied
- Development of additional cost opinions for alternatives not previously studied
- Attendance at meetings to answer questions and provide engineering data/findings
- Provide presentations to the Town and other stakeholders regarding any of our findings
- Performance of tasks to provide engineering data that may support the Town’s decision-making process

Additional Services

Any services not specifically provided for in the above scope, as well as any changes in the scope you request, will be considered additional services. These services will be performed based on proposals approved by the Town prior to the performance of those requested additional services. Additional services we can provide include, but are not limited to, the following:

- Calibration of the hydraulic water model
- Water Loss Study of existing system
- Corrosion Study to examine effects of differing water quality from alternative water suppliers
- Review of disinfection by-products for any alternative
- Rate sufficiency analysis of any alternative
- Real Estate Acquisition Cost Development

Information Provided by the Town

We shall be entitled to rely upon the accuracy of information provided by others in the performance of professional services.

Schedule

We will provide our services as expeditiously as practical to meet a mutually agreed upon schedule.

Fee and Billing

Kimley-Horn will perform post study services as requested by the Town on an hourly basis in accordance with our Contract with the Town. It is understood that the Town desires to establish a budget of \$100,000 for these services. We will not exceed this amount without prior written approval by the Town. We will notify the Town if we believe that any requested task would exceed this established budget.

Closure

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the terms and conditions in the Professional Services Agreement between the Town of Palm Beach and Kimley-Horn and Associates, Inc, which are incorporated by reference. As used in the Agreement, the term "CONSULTANT" shall refer to Kimley-Horn and Associates, Inc., and the term "TOWN" or "CLIENT" shall refer to The Town of Palm Beach.

We appreciate the opportunity to propose these services to you.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read 'KS', is positioned above the typed name.

By: Kevin Schanen, P.E.
Sr. Vice President

K:\WPB_Civil\044063264 - Water Feasibility Study\MIS\Post Report Support\Water Supply Support Services.docx

ESTIMATE FOR ENGINEERING SERVICES

PROJECT:	Water Supply Feasibility Study - Support Services							SHEET 1 of 1					
CLIENT:	Town of Palm Beach							FILE NO.					
ESTIMATOR:	JRL/KMS							DATE: 10/26/21					
								ALLOCA 0.0000					
DESCRIPTION:		DIRECT LABOR (MAN-HOURS)											
See Scope of Services		Principal	Chief Engineer	Project Manager	Senior Reg. Prof	Eng. Prof.	Eng. Int.	Analyst	Admin/Clerical	Senior Designer	SUB	EXP	LINE TOTAL
Post Study Support Services													
Alternative Refinement		10.0	20.0			40.0			4.0				\$14,587
Hydraulic Modeling						20.0	60.0						\$10,222
Alternative Development		10.0	20.0			15.0	50.0		6.0				\$16,975
Cost Opinions		10.0	15.0			15.0	30.0		4.0				\$13,070
Meeting Attendance		35.0	60.0				40.0		12.0			\$17	\$31,846
Presentations		15.0	15.0			15.0	20.0		4.0				\$13,300
													\$0
													\$0
TOTAL HOURS		80.0	130.0	0.0	0.0	105.0	200.0	0.0	30.0	0.0	0	\$17.00	\$100,000
LABOR (\$/HOUR)		\$285.90	\$266.26	\$195.44	\$184.35	\$151.32	\$119.92	\$107.97	\$87.47	\$152.84	1.00	1.0	
ALLOCATION		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	
TOTALS		\$22,872	\$34,614	\$0	\$0	\$15,889	\$23,984	\$0	\$2,624	\$0	\$0	\$17	\$100,000