

Information for Town Council Meeting on November 9, 2021

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution Approving a Purchase Order to Duval Ford LLC, for Two Ford Interceptor Vehicles in the Amount of \$102,652 and Establish a Project Budget of \$107,652, utilizing the Florida Sheriffs Association Contract #FSA20-VEL28.0.,
Resolution No. 135-2021

DATE: 27 October 2021

STAFF RECOMMENDATION

Staff recommends Town Council approve the Award of a Purchase Order to Duval Ford LLC, for Two Ford Interceptor Vehicles in the Amount of \$102,652 and Establish a Project Budget of \$107,652, utilizing the Florida Sheriffs Association Contract #FSA20-VEL28.0.

SUMMARY EXPLANATION/BACKGROUND

The Police Department is requesting approval for the purchase of two Hybrid Patrol Pursuit Vehicles (Ford Interceptor Vehicles). The new vehicles would replace a 2014 and a 2015 Police Patrol Units. The two existing patrol unit vehicles are beyond useful life and were approved for replacement in the FY22 Budget.

PURCHASING METHODOLOGY

Purchasing accessed the State of Florida Sheriff Contract #FSA20-VEL28.0 for the quote on the two new vehicles. All governmental agencies in the State utilize this contract for the purchase of all fleet vehicles.

FISCAL IMPACT/FUNDING SOURCE

The funding will for this program is from the Equipment Replacement Fund.

USER DEPARTMENT CONCURRENCE

The Police Department is in full concurrence with the recommendation.

DUE DILIGENCE

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues. The review included conducting market research.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: Nicholas Caristo, Chief of Police
 Will Rothrock, Captain
 Duke Basha, Assistant Purchasing Manager