

Information for Town Council Meeting on October 12, 2021

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution Approving the Extension of Bid No. 2017-22, Street Sweeping and Bike Trail Sweeping to All American Sweeping, Inc., in the Amount of \$104,234 and Establish a Project Budget of \$105,226, **Resolution No. 124-2021**

DATE: 27 September 2021

STAFF RECOMMENDATION

Staff recommends Town Council approving the extension of Bid No. 2017-22, Street Sweeping and Bike Trail Sweeping to All American Sweeping, Inc., in the amount of \$104,234 and establish a project budget of \$105,226.

SUMMARY EXPLANATION/BACKGROUND

The Town issued Bid No. 2017-22 for one year with four additional optional years for Street Sweeping and Bike Trail Sweeping. The incumbent vendor, All American Sweeping, Inc. has been completing work as bid in a satisfactory manner the past three years. This will be the final award year for the Bid.

Public Works has determined that the services are required to support Town operational needs. As such, the recommendation is to approve the contract extensions through the remainder of the optional year's contingent upon satisfactory performance and budget approval.

FISCAL IMPACT/FUNDING SOURCE

The funding will for this program is from the Public Works Operational Budget, contingent upon budget approval.

USER DEPARTMENT CONCURRENCE

Public Works is in full concurrence with this recommendation.

DUE DILIGENCE

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues. The review included conducting market research.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: Paul Brazil, Director, Public Works
 Paul Colby, Facilities Maintenance Manager
 Duke Basha, Assistant Purchasing Manager