

TOWN OF PALM BEACH

Information for Town Council Meeting on: May 11, 2021

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy, CPPO Town Purchasing Manager

RE: Resolution to Approve to a Change Order to W.F. Baird and Associates for Construction Administrative Services for Lake Drive Park Improvements Associated to Resolution No. 047-2021 in the Amount of \$46,116 and Establish a Project Budget of \$50,727
Resolution No. 048-2021

DATE: May 4, 2021

STAFF RECOMMENDATION

Town staff recommends that Town Council approve a change order to W.F. Baird and Associates for Construction Administrative Services for Lake Drive Park Improvements associated to Resolution No. 047-2021 in the amount of \$46,116 and establish a project budget of \$50,727.

WHY THIS ACTION IS REQUIRED

The related project for Lake Drive Park Improvements, Resolution No. 047-2021 will include the additional Construction Administration Services (CA) being provided by W.F. Baird & Associates. The expanded scope of work related to the Lake Drive Park Improvements will result in additional time and effort for the consultant.

PROCUREMENT METHODOLOGY

Town Purchasing secured an updated proposal for the Construction Administrative Services as they would relate to the Lake Drive Park Improvements.

FUNDING/FISCAL IMPACT

Funding for this item will be from the Lake Drive Park Project budget.

PUBLIC WORKS REVIEW

This item has been reviewed by the Public Works and approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

Attachment

cc: Paul Brazil, P.E., Public Works Director
Eric Brown, P.E., Assistant Public Works Director