

# TOWN OF PALM BEACH

Information for Town Council Meeting on: May 11, 2021

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy, CPPO Town Purchasing Manager

RE: Resolution to Approve the Award of a Purchase Order to WatchGuard for Body-Worn Cameras and Evidence Management Software for a Five Year Subscription Award.

The first year of the agreement has a total cost of \$44,424 which includes Direct Purchased Items.

The subsequent years, years two-five will have an annual cost of \$25,704. The five year award will be \$146,280, **Resolution No. 042-2021**

DATE: April 29, 2021

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## **STAFF RECOMMENDATION**

Town Staff recommends approval of Resolution No. 042-202, approving the award of a purchase order to WatchGuard for Body-Worn Cameras and Evidence Management Software for a Five Year Subscription Award.

The first year of the agreement has a total cost of \$44,424 which includes Direct Purchased Items.

The subsequent years, years two-five will have an annual cost of \$25,704. The five year award will be \$146,280.

## **GENERAL INFORMATION**

The Police Department is expanding their Body Worn Camera (BWC) program to allow for all Patrol units to have a BWC while on-duty. The Police Department is doing this for a multitude of reasons to include: officer safety, officer accountability, liability concerns, societal expectations, training opportunities, and transparency. This purchase order will also allow the video storage to be kept in a secure cloud, reducing maintenance costs for IT and eliminating staff hours creating physical media for various requestors and as evidence.

Watch Guard is the current vendor for existing in-car video and interview room video collection and storage.

## **PROCUREMENT METHODOLOGY**

Town Purchasing and the Police Department have established the Motorola, WatchGuard Solution as a single source for the Town which provides for standardization. Motorola, WatchGuard is accessed through a GSA Contract No. GS-35F-0186P.

Motorola has three options for securing the BWC's and video storage as follows:

- Option 1 - Outright purchase
- Option 2 - Lease for five years at 0% interest. Cameras would be replaced at year 3 and the Town would own at the end of the five years.
- Option 3 – Subscription program which includes the Evidence Management Software and warranty. Camera would be replaced at year 3 and the Town would own the cameras at the end of five years.

## **FUNDING/FISCAL IMPACT**

Funding for the first year cost is through a combination of Equipment Replacement Funds, Police Department and Information Technology funds.

## **POLICE DEPARTMENT REVIEW**

This item has been reviewed by the Police Department and is approved as recommended.

## **TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

cc: Nicholas Caristo, Chief of Police  
Will Rothrock, Captain