

FY2022 Proposed Budget Calendar

Task	Date	Task	Date
Finance to distribute FY22 Budget instructions	2/1/2021	Town Manager's Review of Initial Town Manager, Finance, and ERF Budgets	04/21/2021
Town Council Meeting – Adoption of the Town Manager's Goals for FY22	02/9/2021	Town Manager's Review of HR/Risk/Health/OPEB	04/22/2021
Submit initial CIP Request forms to Public Works, IT Requests to IT, and Reorganization/Reclassification requests, to HR	02/19/2021	Property Appraiser Issues Preliminary Property Values	05/28/2021
All Budget Information submitted to Finance	03/12/2021	Final Budget Document Pages Returned to Finance	06/07/2021
Town Manager's Initial Review of IT Budget	03/18/2021	Notice from Property Appraiser of Preliminary Certification of Taxable Value	06/30/2021
Town Manager's Initial Review of Planning, Zoning and Building Budget	03/19/2021	Distribution of Proposed FY22 Budget Document	Week of July 1
Town Manager's Initial Review of Recreation Budget and Marina and Golf Enterprise Fund budgets	03/22/2021	Town Council Meeting to Consider Proposed FY22 Budget, LTFP and Initial Resolutions(s) Adopting Special Non-Ad Valorem Assessments	07/15/2021
Town Manager's Initial Review of Public Works Budget	03/24/2021	Notice of Proposed Property Taxes is mailed from Palm Beach Property Appraiser	Week of August 16
Town Manager's Initial Review of Police Department Budget	03/25/2021	Town Council Meeting – First Public Hearing to Approve Tentative Budget and Proposed Tax Rate for FY22 and Final Resolution(s) Adopting Special Non-Ad Valorem Assessments	09/14/2021 5:01PM
Town Manager's Initial Review of Fire-Rescue Budget	03/26/2021	Town Council Meeting – Second Public Hearing to Adopt FY22 Budget and Tax Rate	09/16/2020 5:01PM
Town Manager's Review of Capital Coastal and ERF Budget	04/19/2021	Resolution Adopting Final Millage Rate is Forwarded to Property Appraiser and Tax Collector and Certificate of Compliance sent to Department of Revenue	10/01/2021

January 2021 S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February 2021 S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	March 2021 S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April 2021 S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May 2021 S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June 2021 S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
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