

# TOWN OF PALM BEACH

Information for Town Council Meeting on: February 9, 2021

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To: Mayor and Town Council

Via: Kirk Blouin, Town Manager

From: Jane Le Clainche, Finance Director

Re: Budget Calendar for FY22 Budget Process

Date: January 28, 2021

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## **STAFF RECOMMENDATION**

Staff recommends that the Town Council approve the proposed FY22 budget calendar.

## **GENERAL INFORMATION**

The attached budget calendar for FY22 includes all significant deadlines and meetings that are planned for the budget process. These include both State mandated actions (e.g. the special Town Council meeting in July and public hearings in September) and the Town's self-directed actions. Items requiring Town Council action are highlighted in blue and shown in red type on the calendar.

The dates for the public hearings in September are tentative and are subject to change based on the dates of the County and School Board public hearings. Significant dates during the budget process include:

- **July 15, 2021** – Town Council meeting to review Town staffs' proposed FY22 budget and Initial Resolutions Adopting Special Non-Ad Valorem Assessments.
- **September 14, 2021 at 5:01pm** – First public hearing on tentative budget and proposed tax rate.
- **September 21, 2021 at 5:01pm** – Second public hearing on budget and proposed tax rate.

Staff looks forward to working with the Mayor and Town Council on the FY22 budget.

Attachment

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cc: Department Directors  
Jay Boodheshwar, Deputy Town Manager  
John C. Randolph, Town Attorney