

## Kennie Wells

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**From:** Charles Kapachinski  
**Sent:** Thursday, November 12, 2020 4:34 PM  
**To:** Kennie Wells  
**Cc:** Danielle Olson; Dean Mealy; Jay Boodheshwar; Jay Boodheshwar; Terri Bayard  
**Subject:** RE: NeoGov Cost: 5 Year Term  
**Attachments:** eForms and Learn Costs.xlsx; NEOGOV Order Form 2020 - Town of Palm Beach (FL) - Learn and eForms.pdf

Kennie\Dean,

Since this requires NO INTEGRATION with Town systems, I have no objections nor see any technical concerns with proceeding based on TMO authorization.

**Charles Kapachinski**  
**IT Manager**

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**From:** Kennie Wells <KWells@TownofPalmBeach.com>  
**Sent:** Thursday, November 12, 2020 4:00 PM  
**To:** Charles Kapachinski <CKapachinski@TownofPalmBeach.com>  
**Cc:** Danielle Olson <DOlson@TownofPalmBeach.com>  
**Subject:** NeoGov Cost: 5 Year Term

Charles,

As discussed last week, HR is looking to add the eForms and Learn modules to NeoGov suite in the FY21. The five year cost is provided on the attached.

Note that HR will be absorbing the FY21 implementation and training costs, along with any data transfer, so there will not additional cost to the IT budget.

I will be putting together the memo for purchasing and providing to them by the end of the week, and we're hoping this can go to Council in December so the Town can take advantage of NeoGov current incentive which is to provide eForms and Learn free for 12 months.

Please let me know if you have any questions.

**Kennie Wells, MS, PHR, SHRM-CP**  
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Human Resources Department  
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