

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 10, 2020

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: Jay Boodheshwar, Deputy Town Manager

RE: Offer from Town Resident, Scott Snyder, and Nievera Williams Landscape Architecture to Donate Services to Assist the Town with Landscape Enhancements at Lake Drive Park

DATE: October 30, 2020

STAFF RECOMMENDATION

Staff recommends that the Mayor and Town Council give consideration to the donation offer from Palm Beach resident, Scott Snyder, and Nievera-Williams, Landscape Architects, to respectively provide fundraising and design services for landscape enhancements to Lake Drive Park.

GENERAL INFORMATION

At the October 13, 2020, Town Council meeting, it was decided that the landscape enhancement efforts for Lake Drive Park would be pursued separately from the other park improvements which were approved to move forward. Said enhancements would include landscaping upgrades, irrigation, landscape lighting, benches, and drinking fountains. Discussion also took place around a “design contest” approach for selecting a consultant to prepare the landscaping plans, which Council felt would be a creative method for identifying the best landscape architect for the project.

Subsequent to the October 13 meeting, Purchasing Manager, Dean Mealy, has advised that our standard RFQ process could be modified to require preliminary design ideas with the proposals, which would be evaluated along with other factors such as qualifications, experience, staff credentials, etc. The overall process will take approximately 2-3 months to complete, inclusive of RFQ preparation, advertising, review of submittals from a selection committee, interview of finalists (if necessary), fees negotiation, and Council approval of a contract. (Please note that the selection committee would be comprised of staff and subject matter experts. Staff misspoke at the last meeting by indicating that Town Council could sit as the selection committee, but that is not permitted per public procurement guidelines.)

Pursuing the RFQ design contest would be a moot point if Council chooses to accept the attached offer from Palm Beach resident, Scott Snyder and Nievera-Williams, Landscape Architects. Per the attached email, Mr. Snyder has indicated his desire to assist the Town with the landscaping project for the park by raising the funds to pay for the enhancements included in the design that would be done pro bono by Nievera-Williams. If Council accepts the donations, staff would be

able to begin working immediately with the landscape architect to develop plans for Council consideration prior to going to the Landmarks Preservation Commission for approval. If Council chooses to pass on the donation and pursue the RFQ design contest route, staff will move forward ASAP with a goal of being back before Council with a recommended contract award at the February 2021 meeting.

The Town has previously worked very closely with Mr. Snyder during the fundraising efforts for the Par 3 Golf Course and the new clubhouse. We have also previously worked closely with Nievera-Williams on a number of Town landscaping projects.

FUNDING/FISCAL IMPACT

There are no fiscal impacts if Council chooses to accept the donated services. If the RFQ approach is chosen, there will be minimal advertising expenses, and costs for the design consultant that are unknown at this time.

Attachment

cc: H. Paul Brazil, Director of Public Works
Carolyn Stone, Director of Business Development & Operations
Eric Brown, P.E., Assistant Director of Public Works
Dean Mealy, Purchasing Manager
Jason Debrincat, P.E., Senior Project Engineer
Mike Horn, Town Dockmaster