

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 10, 2020

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy, CPPO Town Purchasing Manager

RE: Resolution to Approve the Selection Committee Recommendation to award RFQ No. 2020-24, for Marine Resource Assessment and Monitoring Services to Two Firms, Coastal Eco-Group, Inc. and Coastal Protection Engineering LLC.,
Resolution No. 118-2020

DATE: 29 October 2020

STAFF RECOMMENDATION

Town staff recommends that Town Council approve the Selection Committee recommendation to award RFQ No. 2020-24, for Marine Resource Assessment and Monitoring Services to two Firms, Coastal Eco-Group, Inc. and Coastal Protection Engineering LLC.

WHY THIS ACTION IS REQUIRED

Marine Resource Assessment & Monitoring Services are necessary for regulatory approvals of in-water projects either along the oceanfront or within the Lake Worth Lagoon. These projects, ranging from beach nourishment to coastal resiliency to dredging and marina construction, have required habitat assessment and environmental monitoring of the biological resources. The Town's marine resource monitoring program has assisted the Town in maintaining a partnership with the Florida Department of Environmental Protection (FDEP). This partnership has streamlined the regulatory approval process for our in-water capital projects to allow the Town to be responsive to the community and be efficient with both our staff time and financial resources. FDEP has recognized the Town's commitment to our partnership and often cost-shares with the Town on these essential assessment and monitoring services.

GENERAL INFORMATION

Town Purchasing issued the Solicitation on August 17th with a closing date of October 13th. The Selection Committee consisting of Mike Roach, Robert Weber and Amy Wood ranked two firms with scores greater than four (4). A decision was made to recommend both Coastal Eco-Group, Inc. and Coastal Protection Engineering LLC to provide services to the Town. The Selection Committee determined based on scoring and presentations submitted as part of the proposals that Oral Presentations were not required.

The solicitation was broadcast to 334 firms through the platform DemandStar. In addition, the Town invited ninety-two firms to participate. Five firms actually submitted proposals.

Award of work will be addressed by Professional Service Agreements (PSA) by rotation of work assignments. New State Statutes allow PSA's to have a cap of \$400,000 per work task. Any work task in excess of \$65,000 will be brought forward to Town Council for review and approval.

FUNDING/FISCAL IMPACT

Funding for this award will come from the Coastal Protection Fund appropriations.

PUBLIC WORKS REVIEW

This item has been reviewed by the Public Works and approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

Attachments

cc: Paul Brazil, P.E., Public Works Director
Patricia Strayer, P.E., Town Engineer
Robert Weber, Coastal Project Manager
Duke Basha, Assistant Purchasing Manager
Eric Shibley, CPPB, Senior Buyer