

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 10, 2020

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy, CPPO Town Purchasing Manager

RE: Resolution to Contract with Henry Schein Inc. for Medical Supplies to Support Fire EMS in the Annual Amount of \$50,000 and Establish a Proposed Five Year Contract Value of \$250,000 Contingent Upon Satisfactory Performance and Budget Authorization, **Resolution No. 117-2020**

DATE: 27 October 2020

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 117-2020, establishing a contract with Henry Schein Inc. for medical supplies to support Fire EMS in the annual amount of \$50,000 and establish a proposed five year contract value of \$250,000 contingent upon satisfactory performance and budget authorization.

WHY THIS CONTRACT IS REQUIRED

Henry Schein Inc. is the source for medical supplies to support Fire EMS. The Town has piggybacked the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) since 2010. The reason for bringing this essential contract to Town Council is that the same commodity and same vendor have been utilized for a decade. To comply with our internal policy and procedures, expenditures exceeding \$65,000 for a continuing service contract require review and authorization.

GENERAL INFORMATION

The MMCAP contract created a consortium that serves multiple states and local municipalities with the goal of providing full service contracts. This contract provides the Town best pricing and delivery of required items to support the EMS vehicles.

Please note that some medications are secured from a separate contract, Cardinal Health.

FUNDING/FISCAL IMPACT

Funding is budgeted in the Fire-Rescue Department budget for these purchases.

FIRE DEPARTMENT REVIEW

This item has been reviewed by the Fire Department and approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

Attachments

cc: Jay Boodheshwar, Deputy Town Manager
Darrel Donatto, Fire Rescue Chief
Sean Baker, EMS Chief
Stephanie Mavigliano, Administrative Specialist
Duke Basha, Assistant Purchasing Manager
Eric Shibley, CPPB, Senior Buyer