

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 10, 2020

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy, CPPO Town Purchasing Manager

RE: Resolution to Approve a Purchase Order to Blue Line Innovations in the Annual Amount of \$35,000 and Approve a Five Year Award in the Amount of \$175,000 based on Satisfactory Performance and Budget Authorization, **Resolution No. 124-2020**

DATE: 28 October 2020

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 124-2020, approving a purchase order to Blue Line Innovations in the annual amount of \$35,000 and approve a five year award in the amount of \$175,000 based on satisfactory performance and budget authorization.

WHY THIS ACTION IS REQUIRED

As Purchasing has been reviewing all contracts and agreements as they are entered into the Contract Management Software, it was noted that for the period of FY20 and FY21, the award authority has now exceeded the Town Manager's Award Authority. With the inclusion of the FY21 purchase order, the amount committed is \$80,050.

The approval of the Purchase Order to Blue Line Innovations by Town Council will ensure compliance with Town Policy and Procedures.

GENERAL INFORMATION

The Police Department utilizes Blue Line Innovations for the purchase of uniforms. The Town is piggybacking the City of Lakeland Contract which both the City and the vendor approved offering the Town the same terms and conditions.

The Police Department is satisfied with both the product and the service provided to outfit officers.

FUNDING/FISCAL IMPACT

Funding for this service is from a Police Department Budget.

POLICE REVIEW

This item has been reviewed by the Police and approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

Attachments

cc: Nicholas Caristo, Police Chief
Will Rothrock, Lt.
Duke Basha, Assistant Purchasing Manager
Eric Shibley, CPPB, Senior Buyer