

## Information for Town Council Meeting on October 13, 2020

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

THROUGH: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution No. 112-2020 Approving Award of Extension of Interlocal Agreement with Palm Beach County for Vehicle Maintenance for Fire Rescue in the amount of \$126,000 for FY21.

DATE: 1 October 2020

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### **SUMMARY EXPLANATION/BACKGROUND**

Town Purchasing and the Fire Department recommend the approval of Resolution No. 112-2020 approving award of extension of Interlocal Agreement with Palm Beach County for vehicle maintenance for Fire Rescue

The majority of Fire Departments within Palm Beach County utilize the Interlocal Agreement for vehicle repairs of fire apparatus. Palm Beach County has provided excellent rates for repairs and it is in the best interest of the Town to continue with this agreement. The Town eliminated a full time position, mechanic, and associated equipment as a result of this contract.

### **WHAT ACTION ACCOMPLISHES**

Provides extension of Interlocal Agreement with Palm Beach County for vehicle maintenance related to fire apparatus for the period of October 1, 2020 – September 30, 2021.

### **FISCAL IMPACT/FUNDING SOURCE**

The fiscal impact for the annual extension is \$126,000. The source of funding was approved in the 2020 budget to continue the Interlocal Agreement in the amount of \$126,000.

### **DUE DILIGENCE**

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues. The review included conducting market research.

### **TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

### **USER DEPARTMENT CONCURRENCE**

The Fire Department is in full concurrence with this recommendation.

cc: Jay Boodheshwar, Deputy Town Manager  
Darrel Donatto, Fire Chief  
Duke Basha, Assistant Purchasing Manager  
Eric Shibley, CPPB, Senior Buyer