

TOWN OF PALM BEACH

Information for Town Council Meeting on August 11, 2020

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy, CPPO Town Purchasing Manager

RE: Resolution to Approve Selection Committee Recommendation for Award of RFQ No. 2020-05, Mid-Town Seawall Design and Construction Management Services to GHD, Inc. in the amount of \$659,522 and an overall project budget of \$758,450, **Resolution No. 60-2020**

DATE: 29 July 2020

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Selection Committee Recommendation for Award of RFQ No. 2020-05, Mid-Town Seawall Design and Construction Management Services to GHD, Inc. in the amount of \$659,522 and an overall project budget of \$758,450.

GENERAL INFORMATION

Town Purchasing issued RFQ No. 2020-05, seeking to retain the services of an experienced, knowledgeable, and well established professional engineering consultant to provide design and construction management services for the Mid-Town Seawall Replacement Project and associated site civil. The Town emphasized that it was imperative that this firm or its employees have a proven track record of success on projects of this specific scope and magnitude. The contract resulting from this Request for Qualifications (RFQ) will be for design phase services, permitting phase services, bid document preparation, contractor evaluation services, administrative services, and construction phase services. The limits of the Mid-Town Beach Seawall Replacement Project will be from north of Royal Palm Way to south of Gulfstream Road.

The Town sought the following highlighted metrics in the proposal responses:

- Relevant Project Experience (Seawalls/Bulkheads)
- Demonstrated Experience designing seawalls similar to Mid-Town Seawall
- Completed Municipal Projects over \$1,000,000
- Schedule/Budget Compliance
- Organizational chart / Resources
- Management's Credentials
- Project Personnel Credentials
- Sub-consultant Credentials

Twenty-six firms indicated an interest in submitting a response for qualifications, of which four firms actually submitted.

Purchasing broadcast the solicitation nationwide through DemandStar to 762 firms and in Public Purchase, to 17 firms. The solicitation was also broadcast in the Palm Beach Post, as per State Statue and on the Town website.

The Selection Committee consisted of the following voting members:

- Eric Brown, P.E., Assistant Director, Public Works
- Jason Debrincat, P.E., Senior Project Engineer
- Tom Lundeen, P.E., Public Works Director, Village of Wellington
- Jane LeClainche, CPA, Finance Director
- Robert Weber, Coastal Program Manager

Non-voting members consisted of:

- Paul Brazil, P.E., Public Works Director
- Patricia Strayer, P.E., Town Engineer
- Eric Shibley and Duke Basha from Purchasing as the facilitators

The Selection Committee initially ranked the four firms submitting as follows:

1. GHD, Inc.
2. Wantman Group, Inc.
3. Taylor Engineering, Inc.
4. Lakdas/Yohalem Engineering, Inc.

Oral interviews were conducted of the top three firms and GHD, Inc. was still ranked as number one. Two sessions were held with GHD, Inc. The following staff participated in the first negotiation:

- Kirk Blouin, Town Manager
- Paul Brazil, P.E., Public Works Director
- Patricia Strayer, P.E., Town Engineer
- Jason Debrincat, P.E., Senior Project Engineer
- Robert Weber, Coastal Program Manager
- Dean Mealy, CPPO, Purchasing Manager

In the proposal submitted by GHD, Inc., GHD Inc. recommended to complete design to 30% of two variations, which provided options to the Town. The two options that were presented were cantilevered and the tie-back alternative.

It should be pointed out that for a separate project, the Town Marina, Murray Logan proffered an alternative design which was the tie-back alternative which saved the Town a significant amount of money during the Best and Final Phase of Negotiations.

Based on the lessons learned and the willingness of GHD Inc. to explore the option of providing an alternative, a second negotiation session was set.

For the second negotiation, the following individuals participated:

- Kirk Blouin, Town Manager
- Paul Brazil, Public Works Director
- Dean Mealy, Purchasing Manager

The outcome of the second negotiation provided cost savings of several administrative staff to a 3% markup cap.

The main objective of the second negotiation was to have GHD Inc. carry both sets of design to 90% and then let the market place determine best solicitation methodology.

GHD Inc. provided the updated proposal which addressed labor rates for administrative staff. Robert Weber, Coastal Program Manager in addition to Paul Brazil reviewed and were in agreement with the update.

It should be pointed out that in 2019, Purchasing issued a solicitation for the same requirements. After numerous negotiations, the Town decided to reject all proposals and resolicit in FY2020. The previous negotiations provided excellent guidance when the Town was ready to negotiate this recommended award.

FUNDING/FISCAL IMPACT

Funding for the Design and Construction Management Services will be from the Coastal Fund.

PUBLIC WORKS REVIEW

This item has been reviewed by the Public Works and approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

Attachments

cc: Paul Brazil, Public Works Director
Eric Brown, P.E., Assistant Director of Public Works
Patricia Strayer, P.E., Town Engineer
Jason Debrincat, P.E., Senior Project Engineer
Robert Weber, Coastal Program Manager