

From: [Aly Serrano](#) on behalf of [Town Council](#)
To: [Town Council & Mayor](#)
Cc: [Wayne Bergman](#); [Paul Castro](#); [Kelly Churney](#); [Antonette Fabrizi](#)
Subject: Fw: Administrative approval discussion for this afternoon
Date: Wednesday, June 10, 2020 10:26:30 AM

From: Anne Pepper <annepepper@mac.com>
Sent: Wednesday, June 10, 2020 10:20 AM
To: Town Council
Subject: Administrative approval discussion for this afternoon

*****Note: This email was sent from a source external to the Town of Palm Beach. Links or attachments should not be accessed unless expected from a trusted source. Additionally, all requests for information or changes to Town records should be verified for authenticity.*****

Dear Town Council Members,

In the effort to make the permitting process in the town easier for developers, trades and residents, much leeway was granted to staff for administrative approvals. This activity seems to have been too broadly interpreted during the last head of P,Z & B's term which resulted in the granting of approvals which were way beyond the intended scope of this streamlining. These approvals such as the parapet on the Frisbie project at the former Charlie's Crab site is just such an instance. This kind of approval for something that should have been in ARCOM's purview was granted and was way beyond the intended role of administrative approvals. Some approvals were contrary to the zoning ordinances. This over reach must be reigned in. Originally, administrative approvals were granted only for signs and awnings. Later, when Tim Franks was in the department, fenestration was added because he had professional credentials in architecture. Please review very carefully the proposed changes and be sure they tighten up approvals and give more notice to neighbors who have been blindsided by approvals that should have been vetted by ARCOM, Landmarks or the Council as relates to zoning.

Sincerely,
Anne C. Pepper
333 Seaspray Ave