

TOWN OF PALM BEACH

Information for Town Council Meeting on: June 10, 2020

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy, CPPO Town Purchasing Manager

RE: Request for Town Council to Approve Resolution No. 35-2020, approving the Selection Committee Recommendation for RFQ No. 2020-08, Pre-qualification of Contractors for Minor Construction to the following five firms: Republic Construction Corporation, CRS Associates Inc., E & F Florida Enterprises Inc., IQ Construction Inc., and Arch Enterprises Inc.

DATE: 1 June 2020

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 35-2020, approving the Selection Committee Recommendation for RFQ No. 2020-08, Pre-qualification of Contractors for Minor Construction to the following five firms: Republic Construction Corporation, CRS Associates Inc., E & F Florida Enterprises Inc., IQ Construction Inc., and Arch Enterprises Inc.

GENERAL INFORMATION

The contract for minor construction work expires on November 24, 2020. Public Works requested a new solicitation be issued to meet operational needs. Purchasing issued RFQ No. 2020-08 for Pre-qualification of Minor Construction Contractors. A pre-qualification contracts identifies qualified firms to perform work and provides for a streamlined procurement methodology to meet Town requirements.

Purchasing reached out through Demand Star, Public Purchase and the Town E-Bidding Platform, Negometrix to 1,117 potential vendors. The vendor outreach is as follows:

- 85 Direct Outreach by invitation in Negometrix
- 1,032 Broadcast list within Demand Star and Public Purchase based on commodity code listing

Twenty-six vendors engaged in the solicitation. Eight firms actually submitted their qualifications. The Selection Committee evaluated the qualifications on:

- Experience of Firm

- Past Performance
- Experience/Ability of Personnel
- Financial Information
- Other

The Selection Committee consisted of:

- Jason Debrincat - voting
- Paul Colby - voting
- Amy Wood – voting
- Mark Decosta – non-voting
- Warren Golde - non-voting

The Selection Committee recommended the following firms to be prequalified to provide minor construction contractors:

- Republic Construction Corporation
- CRS Associates Inc.
- E & F Florida Enterprises, Inc.
- IQ Construction, Inc.
- Arch Enterprises, Inc.

FUNDING/FISCAL IMPACT

This is a pre-qualification contract. Funding requests are only associated once a formal solicitation is recommended to award for a particular project/bid.

PUBLIC WORKS DEPARTMENT REVIEW

This item has been reviewed by the Public Works Department and they are in concurrence.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

cc: Paul Brazil, Public Works Director
Paul Colby, Facilities Manager
Duke Basha, Assistant Purchasing Manager