

TOWN OF PALM BEACH

Information for Town Council Meeting on: June 10, 2020

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy, CPPO Town Purchasing Manager

RE: Request for Town Council to Approve Resolution No. 37-2020, authorizing a change order to Spur Employment Temporary Staffing Services in the amount of \$123,575 for the remainder of FY20, and an increase to the remaining four years of the contract in the amount of \$494,300, contingent upon subsequent need for services and budget approval, in addition to satisfactory vendor performance, **Resolution No. 37-2020**

DATE: 1 June 2020

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 37-2020, authorizing a change order to Spur Employment Temporary Staffing Services in the amount of \$123,575 for the remainder of FY20, and an increase to the remaining four years of the contract in the amount of \$494,300, contingent upon subsequent need for services and budget approval, in addition to satisfactory vendor performance.

GENERAL INFORMATION

Town Council approved Resolution No. 93-2019 on September 10, 2019 for the Award of Bid No. 2019-26, Temporary Staffing Services primarily for Recreation to Spur Employment Inc. as the primary vendor. The contract award was for five years based on budget approval and subsequent satisfactory vendor performance.

When the contract was bid, the Police Department did not have a requirement for the services. In early November 2019, Police made a business decision to pilot Parking Enforcement utilizing the awarded contract to Spur Employment, Inc.

The Police Department has continued to utilize the services of contracted temporary staffing company for parking enforcement. There has also been discussion about hiring additional positions to support the police fleet utilizing the temporary staffing contract.

The requested change order in the amount of \$123,575 will address all requested services by the Police Department.

FUNDING/FISCAL IMPACT

Funding for the Change Order will be from account 001.45.430.521.30.34.10. The funding is offset by vacant positions.

POLICE DEPARTMENT REVIEW

This item has been reviewed by the Police Department and they are in concurrence.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

cc: Nicolas Caristo, Police Chief
Will Rothrock, LT, Police Operations
Lisa Gorman, Police Planner
Duke Basha, Assistant Purchasing Manager