

## Information for Town Council Meeting on April 15, 2020

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution Approving a Purchase Order to Kimley-Horn and Associates for the Engineering Services Water Supply Feasibility Study Proposal in the amount of \$316,380 and an overall Project Budget of \$363,837 - Resolution No. **29-2020**

DATE: 4 April 2020

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### **STAFF RECOMMENDATION**

Staff recommends Town Council approval of a Purchase Order to Kimley-Horn and Associates for the Engineering Services Water Supply Feasibility Study Proposal in the amount of \$316,380 and an overall Project Budget of \$363,837.

### **SUMMARY EXPLANATION/BACKGROUND**

On December 10, 2019, Town Council approved Resolution No. 151-2019, which approved the award of RFQ No. 2019-36 to Kimley-Horn and Associates. The objective of Kimley-Horn and Associates was to address the following:

The Town of Palm Beach is interested in exploring options for providing residents of the Town potable water upon expiration of the current Retail Water Service and Franchise Agreement with the City of West Palm Beach which will expire in 2029. The water supply options that will be reviewed include:

- Continue with a Retail Agreement with the City of West Palm Beach
- Negotiating a Wholesale Agreement with the City of West Palm Beach
- Negotiating a Wholesale Agreement with another Utility
- Developing a Town-owned water source
- Entering into a Public-Private-Partnership with a water provider
- Combination of the above water supply options

Each of the water supply options could have impacts on the existing water distribution system. These impacts could include the following:

- The City of West Palm Beach could maintain ownership of the water distribution system and continue to perform repairs and replacement
- The Town could take ownership of the water distribution system “as is” and perform repairs

and replacement

- The Town could take ownership of a portion of the water distribution system, except for South Palm Beach (as documented in the existing Agreement with West Palm Beach)
- The Town could implement the capital improvements necessary to allow the existing distribution network to accommodate new water source options (with potential need for new larger diameter water mains, storage tanks and re-pump facilities)

Kimley-Horn will perform a conceptual review of the options to determine advantages and disadvantages of each along with an “Order of Magnitude” conceptual opinion of probable cost for each alternative. The results of this review will be presented to the Town to narrow the list of options and make recommendations regarding which options should be examined in further detail.

Kimley-Horn and Associates will provide the following five tasks:

1. Data Collection
2. Establishing Hydraulic Base (existing) Conditions
3. Water Supply Alternatives
4. Water Distribution Systems Modifications
5. Evaluation Report

### **USER DEPARTMENT CONCURRENCE**

The Public Works Department has reviewed and is in full agreement with the Selection Committee Recommendation.

### **FISCAL IMPACT**

The project will be fully funded from the Capital Improvement Program Budget.

### **DUE DILIGENCE**

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues.

### **TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: Jay Boodheshwar, Deputy Town Manager  
H. Paul Brazil, P.E., Director of Public Works  
Patricia Strayer, P.E., Town Engineer