

TOWN OF PALM BEACH

Information for Town Council Meeting on: March 10, 2020

To: Mayor and Town Council

Via: Kirk Blouin, Town Manager

From: Wayne Bergman, Acting Director of Planning, Zoning & Building

Re: Resolution Approving a Change Order in the amount of \$52,970 to Environmental Services, Inc. for the Continuation of Historic Site Surveys for 680 Additional Homes to be Included in the Surveys – Resolution No. 12-2020

Date: February 26, 2020

STAFF RECOMMENDATION

Staff recommends approval of Resolution No. 12-2020, for a change order in the amount of \$52,970 to Environmental Services, Inc. for the continuation of the Historic Site Surveys for 680 additional homes included in the surveys.

GENERAL INFORMATION

On September 10, 2019, Resolution No. 86-2019 was presented to the Town Council for approval to award RFP No. 2019-24, Historic Site Survey Services to Environmental Services, Inc. in the amount of \$93,528, and a total projected budget of \$107,528.

While conducting a detailed survey of all structures forty (40) years or older within the survey area of the Town of Palm Beach, ESI confirmed through a desktop analysis, using Florida Master Site File previously record resources and Palm Beach Property Appraiser, that the Town encompassed an estimated 2,135 historical resources, forty (40) years or older. Of those structures, 1,296 were previously recorded and 843 were estimated to be new, or never before recorded structures. The number 2,135 is 680 additional resources than ESI originally budgeted for in their proposal for the 2019 Historic Site Surveys. In order to maintain a holistic baseline data set for planning purposes, the remaining structures should be recorded. The cost of these additional studies will be \$52,970.

FISCAL IMPACT/FUNDING SOURCE

The funding for the additional studies will come from the funds allocated in the Planning Zoning and Building budget for code reform that will not be used in FY20.

PURCHASING REVIEW

Purchasing has reviewed and is in full concurrence.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: Jay Boodheshwar, Deputy Town Manager
Jane LeClainche, CPA, Finance Director
Dean Mealy, II, Town Purchasing Manager