

FY2021 Proposed Budget Calendar

Task	Date	Task	Date
Finance to distribute FY21 Budget instructions	2/3/2020	Town Manager's Review of Initial Town Manager, Finance, and ERF Budgets	04/02/2020
Town Council Meeting – Adoption of the Town Manager's Goals for FY21	02/11/2020	Additional Review of Departmental Budgets, Capital, Coastal and Health/OPEB	April and May
Submit initial CIP Request forms to Public Works, IT Requests to IT, and Reorganization/Reclassification requests, to HR	02/17/2020	Property Appraiser Issues Preliminary Property Values	05/29/2020
Town Council Meeting – Discussion of FY21 LTFP	04/14/2020	Final Budget Document Pages Returned to Finance	06/08/2020
All Budget Information submitted to Finance	03/16/2020	Notice from Property Appraiser of Preliminary Certification of Taxable Value	06/29/2020
Town Manager's Initial Review of IT Budget	03/19/2020	Distribution of Proposed FY21 Budget Document	Week of July 1
Town Manager's Initial Review of Fire-Rescue Budget and Police Budgets	03/20 & 23/2020	Town Council Meeting to Consider Proposed FY21 Budget and Initial Resolutions(s) Adopting Special Non-Ad Valorem Assessments	07/15/2020
Town Manager's Initial Review of Recreation Budget and Marina and Golf Enterprise Fund budgets	03/25/2020	Notice of Proposed Property Taxes is mailed from Palm Beach Property Appraiser	Week of August 12
Town Manager's Initial Review of Planning, Zoning and Building Budget	03/26/2020	Town Council Meeting – First Public Hearing to Approve Tentative Budget and Proposed Tax Rate for FY21 and Final Resolution(s) Adopting Special Non-Ad Valorem Assessments	09/08/2020 5:01PM
Town Manager's Initial Review of Public Works Budgets	04/01/2020	Town Council Meeting – Second Public Hearing to Adopt FY21 Budget and Tax Rate	09/16/2020 5:01PM
Town Manager's Review of Initial Human Resources and Risk Budget	04/03/2020	Resolution Adopting Final Millage Rate is Forwarded to Property Appraiser and Tax Collector and Certificate of Compliance sent to Department of Revenue	10/01/2020

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