TOWN OF PALM BEACH
Information for Town Council Meeting on: January 14, 2020

To: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

From: Jay Boodheshwar, Deputy Town Manager

Re: Review of Special Events Ordinance to Establish Town Council Approval Criteria for Races, Walks and Runs on Public Property

Date: January 6, 2020

STAFF RECOMMENDATION

Staff recommends the Town Council review and provide direction, relative to the Special Event Permit application from the Young Lawyer's Section, Palm Beach County Bar Association for a 5K run/walk beginning and ending in Bradley Park on Saturday, April 4, 2020.

GENERAL INFORMATION

On August 14, 2019, the Town Council passed and adopted Ordinance No. 30-2019, requiring applications for special events that involve leaving the primary event location to utilize public sidewalks, streets, and/or bike paths shall receive Town Council approval prior to issuance of a special event permit.

The Young Lawyer's Section, Palm Beach County Bar Association is requesting Town Council approval for their PBCBA YLS 5K Run/Walk event scheduled for Saturday, April 4, 2020, from 5:30 am to 10:00 am, beginning and ending in Bradley Park, and limited to the Lake Trail only. The event attendance is expected to include approximately 160 participants and 20 spectators. The event will begin at 7:30 am with a non-amplified start and conclude between 9:00 am to 9:15 am and all clean-up will be done by 10:00 am. Police presence will be required to ensure participant, spectator and pedestrian safety. A copy of the Special Event Application packet, proposed route and letter from Scott Richards, Young Lawyers Section Board Member, is enclosed for your consideration. Staff has review the request and has no concerns.

FISCAL IMPACT

In addition to the normal application fee and refundable damage deposit required for this event, as a non-resident organization, $250/hr will be charged to host this event. If approved, the Town will receive $1,125 in revenue.

Attachment

cc: Department Directors