

## Information for Town Council Meeting on November 12, 2019

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution Approving a Purchase Order to Kimley-Horn & Associates, Inc., for Landfill Facilities FY20 On-Call Consulting, Compliance Sampling and Monitoring in the Amount of \$99,648 and a Project Budget of \$109,612, **Resolution No. 133-2019**

DATE: 31 October 2019

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### **STAFF RECOMMENDATION**

Staff recommends Town Council approve Resolution No. 133-2019, approving a Purchase Order to Kimley-Horn & Associates, Inc., for Landfill Facilities FY20 On-Call Consulting, Compliance Sampling and Monitoring in the Amount of \$99,648 and a Project Budget of \$109,612.

### **SUMMARY EXPLANATION/BACKGROUND**

The Town of Palm Beach currently own and operates two Class III landfills. The sites are located on Okeechobee Blvd. and Skees Road. The operating permits for the landfills require yearly monitoring with reports that are submitted to the FDEP.

In 2012, the Town began a voluntary supplementary sampling program to compliment the compliance monitoring program. This program will continue in 2020 in the form of two quarterly sampling events.

In addition, the Town requested that Kimley-Horn provide assistance related to monitoring the volume of debris deposited at the sites each year in the form of photogrammetric surveying. The topography generated by the photogrammetry is used to develop a three-dimensional surface that can then be compared to the closure of the landfill and the surface that was developed based on the aerial photogrammetry that was collected in 2019. This information will allow the Town to better account for the volume of debris being placed at Skees Road each year along with more accurate forecasting of remaining landfill capacity.

The proposal from Kimley-Horn consists of the following Scopes:

- Operating Permit Compliance Monitoring, Groundwater Testing and Reporting – Skees Road Facility
- Operating Permit Compliance Monitoring, Groundwater Testing and Reporting –

Okeechobee Blvd. Facility

- Good Neighbor Report – Skees and Okeechobee Facilities
- Continued Supplemental Groundwater Monitoring – Skees Road Facility
- Continued Supplemental Groundwater Monitoring – Okeechobee Blvd. Facility
- Landfill Capacity Estimation
- Okeechobee Regulatory Consulting
- Skees Road Waste Reduction Consulting

While the Okeechobee Blvd. property is currently under a pending ground lease agreement, the reporting of the site is still under the responsibility of the Town.

Purchasing in collaboration with Public Works secured the updated proposal from Kimley-Horn.

### **FISCAL IMPACT/FUNDING SOURCE**

This project and related tasks will be funded from the Public Works operational budget.

### **USER DEPARTMENT CONCURRENCE**

Public Works is in full concurrence with this recommendation.

### **DUE DILIGENCE**

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues. The review included conducting market research.

### **TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: Jay Boodheshwar, Deputy Town Manager  
Paul Brazil, Director of Public Works  
Eric Brown, Assistant Public Works Director  
Chet Purvis, Fleet Division Manager  
Duke Basha, Assistant Purchasing Manager