

TOWN OF PALM BEACH

Information for Town Council Meeting on: October 10, 2019

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: Dean Mealy

RE: Approve a Purchase Order for Phase 6 Engineering Design Services for the Town-Wide Undergrounding of Utilities Program
Resolution No. 120-2019

DATE: September 27, 2019

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 120-2019, approving a purchase order for Engineering Design Services to Kimley-Horn and Associates, Inc. (KHA) for Phase 6 of the Town-Wide Undergrounding Utilities Program for \$1,850,002.

GENERAL INFORMATION

The Town Council approved the master contract and purchase order for Task Order 1 of the Town-Wide Undergrounding Utility Program at the May 10, 2016 meeting. The first task order included the design for undergrounding utilities from Onondaga Avenue to the northern limits of the Town, Sloan's Curve to the southern limits of the Town, and subsequently added the portion that extends through Lake Worth as Task Order 2. Phase 2 and 3 north are under construction now. Phase 2 South GMP is scheduled to be approved at the November Town Council meeting. Phase 4 and 5 design is presently underway. By continuing to move forward with design on schedule, the Town maintains flexibility in the construction implementation. As soon as enough easements are acquired, the construction will be scheduled to move forward. Therefore, if the opportunity arises, phases can be combined and implemented jointly.

At the Town's request, KHA provided a final proposal for Phase 6 of the Town-Wide Undergrounding Utility Program on September 19, 2019. The Phase 6 project areas are from approximately Plantation Road to Kawama Lane and from approximately Seaspray Avenue to Royal Poinciana Way. It is anticipated that the design will be completed in time for a May 2022 or sooner start of construction.

The submitted proposal from KHA includes:

- North and South Project Area Designs
- Surveying
- Utility Base Map Design
- Conduit Routing Design
- Permitting
- Bid Phase Assistance
- Design Meetings as Necessary

This task order will be labeled as Work Order 7 of the Master Agreement. We have negotiated the scope of work with KHA in the amount of \$1,850,002.

FUNDING/FISCAL IMPACT

Funding for these services is available from the bond proceeds in the Underground Utility Project Fund.

PURCHASING REVIEW

This item has been reviewed by the Purchasing Division and approved as recommended. The proposed pricing is in accordance with the rates provided in the Master Agreement.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

Attachment

cc: Jane Le Clainche, Director of Finance
Patricia Strayer, P.E., Town Engineer
Dean Mealy, Purchasing Manager
Steven Stern, Project Manager