



TOWN OF PALM BEACH

Town Clerk's Office

MINUTES OF THE SPECIAL TOWN COUNCIL MEETING HELD ON THURSDAY, JULY 11, 2019

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion was made by Council Member Araskog, and was seconded by Council Member Crampton, to approve the Agenda. On roll call, the motion carried unanimously.

IV. COMMUNICATIONS FROM CITIZENS - 3 MINUTE LIMIT

V. TOWN MANAGER'S OVERVIEW OF THE PROPOSED FY20 BUDGET

Town Manager Kirk Blouin provided an overview of the budget preparation process. He presented the budget highlights, philosophy and methodology used by staff for creating the budget.

A. General Fund

1. Review of General Fund Revenues for FY2020

Jane Le Clainche, Director of Finance, provided an overview of the proposed General Fund revenues for FY2020. She highlighted the decrease of 2.13% in the Millage Rate which represents a \$5 per million decrease for the homesteaded taxpayer and a \$115 increase per million for the non-homesteaded taxpayer. She provided a breakdown of the Town's tax bills

and how the funds are disbursed throughout the county versus the Town. She provided an overview of the General Fund revenues and expenditures for FY19 versus FY20 which also included how tax revenue is spent per department for each \$1K. She also presented an overview of the General Fund balance for unassigned funds and an update on the Town's Long Term Financial Plan.

Discussion ensued regarding the rolled back millage rate for homesteaded property owners; transfers from the Enterprise Funds; pension deficit; loss in revenue from the marina; and the Town's surplus/reserves.

Pat Cooper, Palm Beach Civic Association, commented on the Town Marina noted in the executive summary and past depreciation assigned. He spoke regarding the strong financials, Unfunded Actuarial Accrued Liability (UAAL) smoothing out process and the high benchmark not going away as the market is not reliable.

Discussion ensued regarding market reliability, loss concerns and assumptions.

Town Manager Blouin commented on the Town's reserves and forecast projections prepared for potentially difficult years.

In response to a question from Council Member Lindsay, Town Manager Blouin informed the Council that staff will present a finalized organizational chart at the next budget meeting.

It was the consensus of the Town Council to instruct staff not to transfer surplus funds from the Marina Enterprise Fund to the General Fund.

2. General Fund Expenditures - Department Review

- a) Legislative
- b) General Government
- c) Town Manager
- d) Advice and Litigation
- e) Town Clerk
- f) Information Technology
- g) Human Resources
- h) Finance
- i) Planning, Zoning and Building
- j) Recreation and Tennis
- k) Fire- Rescue
- l) Police
- m) Public Works
- n) Transfer and Other

B. Debt Service Funds

1. Debt Service Funds

Director Le Clainche provided an overview of the debt service funds and the funding sources for those debts associated with capital projects.

In response to a question from Council Member Crampton, Director Le Clainche reported that the annual debt service was about \$7M.

C. Capital Improvement Funds

Paul Brazil, Director of Public Works, reported that the Accelerated Capital Improvement Program (ACIP) was ending and the Town was shifting to a pay-as-you-go program. He outlined the various programs that will be implemented under the pay-as-you-go program and reported that in the last ten years over \$100M was spent on infrastructure projects.

3. Coastal Program Management

Public Works Director Brazil provided an overview of the Coastal Program Management budget.

Mayor Coniglio reminded the Town Council of the budget year when the taxes were increased for the Coastal Management Fund's ten (10) year plan. She also stated that if the Town Council wishes to transfer money from this program for other projects or funds, an explanation should be provided to the community out of fairness.

Discussion ensued about future policy decisions for the Coastal Program.

It was the consensus of the Town Council to table future policy decisions to a later date and only focus on the FY2020 Budget.

D. Enterprise Fund Budgets

1. Town Docks Enterprise Fund
2. Par 3 Golf Course Enterprise Fund

E. Internal Service Funds

1. Health Insurance
2. Risk Management
3. Equipment Replacement Fund

F. Trust and Agency Funds

1. Pension Funds
2. OPEB Trust

Director Le Clainche provided an overview of the Enterprise Fund, highlighted the revenues from the Marina, Par 3, Internal Service Funds and Trust and Agency Funds.

- VI. RESOLUTION NO. 49-2019** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County Florida, Approving a Proposed Operating Millage Rate of 3.1350 for the Tentative Fiscal Year 2020 Budget; Approving the Computed Rolled Back Millage Rate of 2.9720 to be Provided to the Property Appraiser in Accordance with F.S. 200.065; Establishing the Date, Time and Place of the First and the Final Budget Hearings to Consider the Proposed Millage Rates and Tentative Fiscal Year 2020 Budget and Directing the Town Manager to Transmit this Information to the Property Appraiser of Palm Beach County in Accordance with the Requirements of F.S. 200.065.

Director Le Clainche explained how the tentative millage rate of 3.1350 is set. She explained that this rate cannot be set any higher when the millage rate is finalized. She informed the Town Council that the first public budget hearing is scheduled for September 10th and the second hearing is scheduled for September 17th.

Motion was made by Council Member Araskog, and was seconded by Council Member Crampton, to approve Resolution No. 49-2019. On roll call, the motion carried unanimously.

- VII. RESOLUTION NO. 50-2019** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending the Town of Palm Beach Master Fee Schedule by Increasing the Parking Placard And Metered Parking Fees, and Providing an Effective Date.

Jay Boodheshwar, Deputy Town Manager, provided an overview of the resolution for increasing the parking fees assigned to placards and meters.

Discussion ensued regarding regulation, enforcement, and concerns with unintended consequences and how they may impact citizens.

Deputy Town Manager Boodheshwar provided an overview of the expansion of the placard parking program, which included the five (5) locations identified for implementing placard parking. He presented an aerial view of the proposed areas for imposing time-limited parking versus placard parking and the impacted areas.

Discussion ensued regarding limiting the number of placards issued to commercial districts and residents.

Mayor Coniglio suggested expanding the placard parking on Atlantic, Everglades and Dunbar beach access roads.

Motion was made by Council Member Lindsay, and was seconded by Council Member Araskog, to approve Resolution No. 50-2019. On roll call, the motion carried unanimously.

Motion was made by Council Member Lindsay, and was seconded by Council Member Araskog, to apply metered parking on a 24/7 basis to the 100 block of Royal Palm Way, Phipps Ocean Park North and South parking lots and the west side of S. Ocean Blvd. at Mid-Town beach. On roll call, the motion carried unanimously.

Motion was made by Council Member Araskog, and was seconded by Council Member Crampton, to defer the discussion on expanding the placard parking locations until the November 12, 2019, Town Council Meeting and instruct staff to present a hybrid placard and metered parking program. On roll call, the motion carried unanimously.

It was the consensus of the Town Council to approve adding the 100 block of Sunrise Avenue in the proposed expanded metered parking program via park mobile app only with a \$3/hourly rate and add this block to the placard-parking program as well, with 15 to 20 placards to be sold.

It was the consensus of the Town Council to direct staff to notify the residents on the 100 block of Sunrise Avenue about the approved parking changes.

VIII. RESOLUTION NO. 51-2019 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending Recreation Department Fees for Fiscal Year 2020 and Granting Authority to the Director of Business Development and Operations to Modify Daily Recreation Center and Tennis Fees, when Necessary, to Maximize Revenue During Underused Periods.

Director of Business Development and Operations, Carolyn Stone, provided an overview of the resolution to authorize staff to modify the daily tennis fees during underused periods.

Mayor Coniglio expressed concerns about increasing the fees related to children's programming and that she wished the Recreation Advisory Commission (RAC) reviewed the fees and made recommendations.

Council Member Araskog expressed her desire to hear from the RAC on the daily fees and requested to defer this discussion to later in the year when more residents are in Town.

Town Manager Blouin informed the Town Council that he had directed staff to run the Recreation Center like a business. He noted that these services are a benefit to the taxpayers, the Town of Palm Beach is a brand and the need for cost recovery.

Council President Moore provided historical background on the tennis center program and the development of the fee structure.

In response to a question from Council President Pro Tem Zeidman, Director Stone spoke regarding the asset of the recreation center, building on the existing programs with no daily fees to improve the recreation center as a unifier in the Town and cost recovery.

Discussion ensued regarding the philosophy of the recreation center program, cost recovery and implementing fees that meet the needs of the business plan.

Motion was made by Council Member Crampton, and was seconded by Council Member Lindsay, to approve Resolution No. 51-2019. On roll call, the motion carried unanimously.

IX. [RESOLUTION NO. 52-2019](#) A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending Town Docks Fees for Fiscal Year 2020 and Granting Authority to the Director of Business Development and Operations to Modify Fees, when Necessary, to Maximize Revenue During Underused Periods.

Motion was made by Council Member Crampton, and was seconded by Council Member Araskog, to approve Resolution No. 52-2019. On roll call, the motion carried unanimously.

X. [RESOLUTION NO. 53-2019](#) A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending Golf Fees for Fiscal Year 2020 and Granting Authority to the Director of Business Development and Operations to Modify Golf Fees, when Necessary, to Maximize Revenue During Underused Periods.

Motion was made by Council Member Araskog, and was seconded by Council Member Lindsay, to approve Resolution No. 53-2019. On roll call, the motion carried unanimously.

XI. [RESOLUTION NO. 54-2019](#) A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Relating to the Worth Avenue Improvement Project; Establishing the Estimated Assessed Cost Against the Properties that will be Benefitted Thereby; Directing the Town Manager to Prepare an Updated Assessment Roll; Establishing a Public Hearing to Consider Approval of the Assessment Rolls and Reimposition of the Maintenance Assessments and their Collection Pursuant to the Uniform Assessment Collection Act; Directing the Provision of Notice; and Providing for an Effective Date.

Director Le Clainche provided an overview of the resolution.

Motion was made by Council Member Araskog, and was seconded by Council Member Crampton, to approve Resolution No. 54-2019. On roll call, the motion carried unanimously.

XII. RESOLUTION NO. 55-2019 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Relating to the Peruvian Avenue Improvement Project; Establishing the Estimated Assessed Cost Against the Properties that will be Benefitted Thereby; Directing the Town Manager to Prepare an Updated Assessment Roll; Establishing a Public Hearing to Consider Approval of the Assessment Rolls and Reimposition of the Maintenance Assessments and their Collection Pursuant to the Uniform Assessment Collection Act; Directing the Provision of Notice; and Providing for an Effective Date.

Director Le Clainche provided an overview of the resolution.

Motion was made by Council Member Crampton, and was seconded by Council President Pro Tem Zeidman, to approve Resolution No. 55-2019. On roll call, the motion carried unanimously.

XIII. RESOLUTION NO. 56-2019 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Relating to the Collection and Disposal of Commercial Solid Waste; Establishing the Estimated Assessed Cost Against the Properties that Will Be Benefitted Thereby; Directing the Town Manager to Prepare an Updated Solid Waste Assessment Roll; Establishing a Public Hearing to Consider Approval of the Assessment Roll and Reimposition of the Service Assessments and Their Collection Pursuant to the Uniform Assessment Collection Act; Directing the Provision of Notice; and Providing for an Effective Date.

Director Brazil provided an overview of the solid waste assessment.

Motion was made by Council Member Araskog, and was seconded by Council President Pro Tem Zeidman, to approve Resolution No. 56-2019. On roll call, the motion carried unanimously.

XIV. ANY OTHER MATTERS

Mayor Coniglio spoke regarding parking issues near the beach access area on Sunrise Avenue and requested that the Town Council consider prohibiting unleashed dogs on the beaches from Wells Road to Midtown.

Discussion ensued regarding parking issues in the North end and on Peruvian Avenue.

It was the consensus of the Town Council instruct staff to carry out the following actions:

- **Present information at the November 12, 2019, Town Council Meeting on expanding the “No Dogs” rule in the Midtown Beach area further north up to Wells Road;**
- **Present information at the November 12, 2019, Town Council Meeting about a “shared parking” program using the Peruvian Avenue employee parking lot on Mondays through Fridays after 5PM and on weekends to supply restaurant employees and beachgoers with parking options (for a fee);**
- **Contact Google Maps support team about correcting a mislabeled dog park location in the Town of Palm Beach.**

XV. ADJOURNMENT

There being no further business, the Special Town Council meeting of Thursday, July 11, 2019, was adjourned at 11:30 a.m.

APPROVED:

Danielle H. Moore, Town Council President

ATTEST:

Kathleen Dominguez, Town Clerk

Date