

Information for Town Council Meeting on September 10, 2019

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution Approving the Extension of Contract No. 90-2016 for Painting Services to Sun Art Painting in the Amount of \$25,000, Contingent upon Budget Approval,
Resolution No. 96-2019

DATE: 3 September 2019

STAFF RECOMMENDATION

Staff recommends Town Council approval of Resolution No. 96-2019, approving contract extension of Contract No. 90-2016 for Painting Services to Sun Art Painting in the amount of \$25,000, contingent upon budget approval.

SUMMARY EXPLANATION/BACKGROUND

Public Works has determined that contracted painting services are required to support Town operational needs. Sun Art Painting has had satisfactory performance in working with the Town.

Although the amount of \$25,000 is within the award authority of the Town Manager, previous years expenditures now cap that authority and the approval for award is required by the Town Council.

FISCAL IMPACT/FUNDING SOURCE

The funding will for this program is from the Public Works Operational Budget, contingent upon budget approval.

USER DEPARTMENT CONCURRENCE

Public Works is in full concurrence with this recommendation.

DUE DILIGENCE

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues. The review included conducting market research.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: Jay Boodheshwar, Deputy Town Manager
Paul Brazil, Director, Public Works
Paul Colby, Facilities Maintenance Manager
Duke Basha, Assistant Purchasing Manager