

## Information for Town Council Meeting on September 10, 2019

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution Approving a Purchase Order to Superior, LLC for the Purchase of the Annual Software Maintenance Agreement to Support the Police Department in the Amount of \$114,500, Contingent Upon Budget Approval, **Resolution No. 89-2019**

DATE: 2 September 2019

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### **STAFF RECOMMENDATION**

Staff recommends Town Council approval of Resolution No.89-2019, approving a Purchase Order to Superior, LLC for the Annual Software Maintenance Agreement to support the Police Department in the Amount of \$114,500.

### **SUMMARY EXPLANATION/BACKGROUND**

IT and the Police Department engaged Superior, LLC to provide the Annual Software Maintenance Agreement to support Police Operations related to Computer-Aided Dispatch System and related software applications.

The software utilized is considered as a single source and was recognized as such when presented in the FY19 Town Council Resolution No. 143-2018.

### **FISCAL IMPACT/FUNDING SOURCE**

The funding will for this program is from the IT Operational Budget.

### **USER DEPARTMENT CONCURRENCE**

IT and Police are in full concurrence with this recommendation.

### **DUE DILIGENCE**

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues. The review included conducting market research.

**TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: Jay Boodheshwar, Deputy Town Manager  
Nicholas Caristo, Police Chief  
Charles Kapachinski, IT Manager  
Duke Basha, Assistant Purchasing Manager