

Information for Town Council Meeting on September 10, 2019

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution to Approve Purchase Orders to Palm Beach County for Maintenance and Repair of Fire Rescue Fleet Apparatus in an Amount Not To Exceed \$126,000, Contingent Upon Budget Approval, **Resolution No. 84-2019**

DATE: 2 September 2019

STAFF RECOMMENDATION

Staff recommends Town Council approve Resolution No. 84-2019, authorizing the approval of Purchase Orders to Palm Beach County for Maintenance and Repair of Fire Rescue Fleet Apparatus in the Amount Not-To-Exceed \$126,000.

SUMMARY EXPLANATION/BACKGROUND

The Town and Palm Beach County entered into an agreement for Maintenance and Repair of Fire Rescue Fleet Apparatus in 2012.

FISCAL IMPACT/FUNDING SOURCE

The Fiscal Impact for this request will be from the Fire Department Operational Budget. It should be noted that the amount is \$8,000 less than FY19 budgeted amount, contingent upon budget approval.

USER DEPARTMENT CONCURRENCE

The Fire Department is in full concurrence with this recommendation.

DUE DILIGENCE

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues. The review included conducting market research.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: Jay Boodheshwar, Deputy Town Manager
Darrel Donatto, Fire Chief
Duke Basha, Assistant Purchasing Manager