

## Information for Town Council Meeting on September 10, 2019

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution to Remove Sole Source Designation from Johnson Controls Incorporated, **Resolution No. 82-2019**

DATE: 1 September 2019

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### **STAFF RECOMMENDATION**

Staff recommends Town Council approve Resolution No. 82-2019, removing Sole Source Designation from Johnson Controls Incorporated.

### **SUMMARY EXPLANATION/BACKGROUND**

In 2014, Resolution No. 61-2014 was put forth designating Johnson Controls Incorporated as a Sole Source Vendor for the Town-wide Security Initiative.

Over the past several years, additional suppliers have been authorized to perform the work. It is in the best interest of the Town to remove the Sole Source Designation from Johnson Controls Incorporated.

The Town has identified another vendor to utilize to perform the same services with better options for warranty of equipment, repairs and installation. This vendor will be introduced in Resolution No.103-2019.

### **FISCAL IMPACT/FUNDING SOURCE**

There is no fiscal impact.

### **USER DEPARTMENT CONCURRENCE**

IT and Police are in full concurrence with this recommendation.

### **DUE DILIGENCE**

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues. The review included conducting market

research.

**TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: Jay Boodheshwar, Deputy Town Manager  
Nicholas Caristo, Police Chief  
Charles Kapachinski, IT Manager  
Duke Basha, Assistant Purchasing Manager