

Information for Town Council Meeting on September 10, 2019

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution Approving the Piggyback of the Osceola County Contract No. RFP 16-4469-TP for Town-wide Security Surveillance Equipment, Maintenance and Installation to Miller Electric Company, dba Site Secure in the Amount of \$80,000, Contingent upon Budget Approval, **Resolution No. 103-2019**

DATE: 3 September 2019

STAFF RECOMMENDATION

Staff recommends Town Council approval of Resolution No. 103-2019, approving the Piggyback of the Osceola County Contract No. RFP 16-4469-TP for Town-wide Security Surveillance Equipment, Maintenance and Installation to Miller Electric Company, dba Site Secure in the amount of \$80,000, contingent upon budget approval.

SUMMARY EXPLANATION/BACKGROUND

The Office of Information Technology, the Police Department and Purchasing sought alternatives to the contract with Johnson Controls Incorporated with the goal of the best in value for maintenance, equipment and repairs to Town-wide Security Surveillance requirements.

The Town has experienced issues with Johnson Controls Incorporated related to installation schedules, warranty on repairs and subsequent billing issues.

The Osceola County Contract with Site Secure provides better warranty for parts, repairs and installation. Town staff has vetted the Osceola County Contract for any potential vendor issues and have found none.

FISCAL IMPACT/FUNDING SOURCE

The funding will for this program is from the Police and Office of Information Technology Operational Budgets, contingent upon budget approval.

USER DEPARTMENT CONCURRENCE

Police and the Office of Information Technology is in full concurrence with this recommendation.

DUE DILIGENCE

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues. The review included conducting market research.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: Jay Boodheshwar, Deputy Town Manager
Nicholas Caristo, Police Chief
Charles Kapachinski, Manager, Office of Information Technology
Duke Basha, Assistant Purchasing Manager