

Information for Town Council Meeting on September 10, 2019

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution Approving an Extension of RFP No. 2018-45, Disaster Debris, First Pass, Cut and Toss to Arbor Tree and Land, Inc. for services post storm or Hurricane during the seventy-two hours immediately after the storm or hurricane, **Resolution No. 94-2019**

DATE: 25 August 2019

STAFF RECOMMENDATION

Staff recommends Town Council approve Resolution No. 94-2019, Approving an Extension of RFP No. 2018-45, Disaster Debris, First Pass, Cut and Toss to Arbor Tree and Land, Inc. for services post storm or Hurricane.

SUMMARY EXPLANATION/BACKGROUND

RFP No. 2018-45 was issued for First Pass, Cut and Toss for the first seventy-two hours post storm or hurricane. Arbor Tree and Land, Inc. (ATL) was the awarded vendor.

ATL was responsive and responsible to the original solicitation.

ATL will be utilized upon storm or hurricane need as determined by the Town Manager and the Director of Public Works for First Pass, Toss and Cut.

FISCAL IMPACT/FUNDING SOURCE

The fiscal impact for this commodity is determined upon established pricing and the nature of the recovery efforts.

USER DEPARTMENT CONCURRENCE

Public Works is in full concurrence with this recommendation.

DUE DILIGENCE

Due Diligence was conducted to determine vendor responsibility, including corporate status and

that there are no performance and compliance issues. The review included conducting market research.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: Jay Boodheshwar, Deputy Town Manager
Paul Brazil, Director of Public Works
Duke Basha, Assistant Purchasing Manager