

# **TOWN OF PALM BEACH**

Information for Town Council Meeting on: September 10, 2019

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TO: Mayor and Town Council

VIA: Kirk Blouin, Town Manager

FROM: H. Paul Brazil, P.E., Director of Public Works

RE: Approve a Purchase Order for a Truck Traffic and Impact Study  
**Resolution No. 68-2019**

DATE: August 26, 2019

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## **STAFF RECOMMENDATION**

Town staff recommends that Town Council approve Resolution No. 68-2019, approving a purchase order for Engineering Services to Kimley-Horn and Associates, Inc. (KHA) for the study and development of a truck traffic regulation plan in the amount of \$39,864 and authorizing this expenditure from the General Fund Contingency.

## **GENERAL INFORMATION**

At the August 14, 2019 Town Council meeting, staff was directed to bring back the Truck Traffic Regulation Proposal to the September 10, 2019 Town Council meeting. Staff was also requested to have KHA present the proposal to Town Council, KHA has agreed. Below is the backup information provided to Town Council in preparation for the August 14, 2019 meeting.

At the May 14, 2019 Town Council meeting, staff was directed to present the topic of large trucks causing traffic impacts within the Town to the Ordinances, Rules, and Standards (ORS) Committee for their review and consideration. This discussion has been ongoing at different committees for over two (2) years.

During Public Works Committee meetings in 2017, the challenges of large trucks trying to navigate safely and, without causing property damage or traffic impacts, was discussed and a proposal from American Consulting Engineers was considered at that time. Instead of pursuing the study, Public Works installed signs south of Wells Road informing northbound traffic on both North County Road and Bradley Place of the narrow roads on the northend of the Town. These signs have done little to deter large trucks from accessing the area north of Wells Road.

In preparation for the ORS meeting on July 8, 2019, staff requested a proposal for a traffic study from KHA. Staff selected KHA from the list of three (3) continuing services consultants for the Town primarily due to the extensive review of travel corridors when KHA developed as part of the Town-Wide Undergrounding Master Plan. One chapter of the Master Plan specifically addressed how the Maintenance of Traffic would be managed during each phase of construction. Therefore, staff believes this background reduces the overall cost of the Truck Traffic and Impact Study.

Per the concerns raised over the past two (2) years, the KHA proposal has the following elements:

- Research and review of existing practices addressing truck traffic impacts in municipalities throughout Florida
- Review of truck routes and constraints resulting in recommendations for regulations
- Review of existing Town Ordinances to determine how best to implement new regulations
- Development of a recommended truck regulation plan

The total cost of this proposal is time and materials, not to exceed amount of \$39,864. Staff agrees that this approach will provide the needed analysis and information to effectively address the truck access issues.

**FUNDING/FISCAL IMPACT:**

Staff request the Town Council authorize this expenditure from the General Fund Contingency.

**PURCHASING REVIEW**

This item has been reviewed by the Purchasing Division Manager and approved as recommended.

**TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

cc: Jane Le Clainche, Finance Director  
Patricia Strayer, P.E., Town Engineer  
Dean Mealy, Purchasing Manager