

TOWN OF PALM BEACH

Information for Town Council Meeting on: August 14, 2019

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: H. Paul Brazil, P. E., Director of Public Works

RE: Town Marina Project Update

DATE: August 2, 2019

STAFF RECOMMENDATION

Gordon Thomson with Baird and Associates will be presenting a status report regarding engineering and design for the Town Marina Project at the August 2019 Town Council Meeting.

GENERAL INFORMATION

Town staff and the project consultant for this project (Baird and Associates) will continue to present updates to the Mayor and Town Council on a monthly basis. The project is still in the permitting and design phase, and no specific approvals are required at this time. The presentation is for informational purposes only.

- Permits - Staff and our consultants continue to coordinate with the State and Federal regulatory agencies in order for the permitting processes to meet our required schedule for the project to be included within the next grant cycle for cost-sharing with the Florida Inland Navigation District (FIND). Specific to State permitting, the project was included on the agenda for the Board of Trustees of the Internal Improvement Trust Fund meeting in July and the expanded Sovereign Submerged Land Lease was approved. Specific to Federal permitting, the USACE's public comment period expired with no comments received from the public. The National Marine Fisheries Service has requested a time extension for them to review and comment on the project. At this point, both the FDEP and the USACE have expressed that the respective review processes are expected to be completed for permits to be issued prior to the FIND deadline of September 15, 2019.
- Schedule – The project timeline is being developed for the remainder of the project. Near-term milestones include the public workshop scheduled for August 15th, and completion of bid documents no later than September 15th to coincide with anticipated permit issuance and FIND grant consideration. A more formal schedule will be presented at the September Town Council meeting.
- Solicitation (RFP) for General/Marine Contractors – As discussed previously, in order to obtain the most interest, the Purchasing staff had recommended a public workshop be held for all interested suppliers and contractors so they are aware of the proposed project and to

have the broadest base of potential proposers/bidders. The public workshop is scheduled for Thursday, August 15th and Purchasing staff will be reaching out to suppliers and contractors known to the staff or the consultant. The advertisement of the solicitation for the project itself is anticipated to occur in September, and is dependent upon receipt of the permits and conclusion of the design and final bid documents.

- 90% Design Review – The design consultant submitted the 90% design to staff, and review comments will be provided along with peer review comments (when those are received) to the consultant for preparation of the 100% design and bid documents.
- Dock Leases – The current patrons with leases at the docks have been informed of the renewal schedule and leases will be allowed to be renewed for the upcoming season with occupancy until May 1, 2020 as previously presented to the Town Council.
- Parking Issues – Based upon available parking spaces in the vicinity of the Marina, staff is reviewing concerns about parking demand and impacts on the adjacent area. Staff will present an overview of the possible alternatives to accommodate the various competing parking demands at a future Town Council meeting.

Any recommendations for approval will be presented at subsequent Town Council meetings. The recent weekly updates are attached to this memo for your information.

Attachment

cc: Jay Boodheshwar, Deputy Town Manager
Carolyn Stone, Director of Business Development & Operations
Eric Brown, P.E., Assistant Director of Public Works
Patricia Strayer, P.E., Town Engineer
Jason Debrincat, P.E. Senior Project Engineer
Dean Mealy, Purchasing Manager
Mike Horn, Town Dockmaster
Rob Weber, Coastal Program Manager