

Information for Town Council Meeting on August 14, 2019

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution Approving a Purchase Order for Construction Phase Engineering Services for the Town-wide Utility Undergrounding Phase 3 North to Kimley-Horn & Associates, Inc. in the Amount of \$236,976, **Resolution No. 64-2019**

DATE: 26 July 2019

STAFF RECOMMENDATION

Staff recommends Town Council approve Resolution No. 64-2019, approving a purchase order for Construction Phase Engineering Services to Kimley-Horn & Associates, Inc., for the Town-wide Overhead Utility Undergrounding Phase 3 North in the amount of \$236,976.

SUMMARY EXPLANATION/BACKGROUND

At the February 13, 2018 Town Council Meeting, Town Council ratified the recommendation of the Selection Committee and awarded Burkhardt Construction, Inc. (BCI) via RFQ No. 2018-04, the Construction Manager at Risk Contract, for the Town-wide Overhead Utility Undergrounding Phase 2-North with the option of Phase 3-North contingent upon satisfactory performance. BCI has presented a GMP to be considered for award in an accompanying Town Council item.

Phase 3-North Phase 3 North extends from Merrain Road south to La Puerta Way. The scope includes installing conduit and materials for undergrounding of Comcast, AT&T, and Florida Power and Light (FPL, although not all materials for AT&T and Comcast will be installed until negotiations are finalized.

Purchasing and Town Engineering Staff have negotiated a Construction Phase Engineering Service Contract with Kimley-Horn & Associates, Inc. in the amount of \$236,796.

The Construction Phase Engineering Services will include meeting attendance, plan updates, shop drawing reviews, site visits, maintaining daily reports, progress photos, construction invoice oversight, and certification on final project construction according to design.

FISCAL IMPACT/FUNDING SOURCE

The funding will be from the Underground Utility Fund for the Town-wide undergrounding work.

USER DEPARTMENT CONCURRENCE

Public Works is in full concurrence with this recommendation.

DUE DILIGENCE

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues. The review included conducting market research.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: Jay Boodheshwar, Deputy Town Manager
Paul Brazil, Director of Public Works
Patricia Strayer, Town Engineer
Steve Stern, Project Manager
Duke Basha, Assistant Purchasing Manager