

Information for Town Council Meeting on July 9, 2019

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO Town Purchasing Manager

RE: Resolution Approving the Purchase for Annual Dissolved Sulfide Reduction and Odor Control Treatment Services, **Resolution No. 58-2019**

DATE: 21 June 2019

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 58-2019 approving a purchase order to Kemira Water Solutions, Inc., for Annual Dissolved Sulfide Reduction and Odor Control Treatment Services at the S-2 Pump Station in the amount of \$126,420 and establishing an overall budget of \$140,000.

SUMMARY EXPLANATION/BACKGROUND

The Town began piggybacking a contract between the Town of Davie and Kemira Water Solutions, Inc., (Bid No. B-12-74 in 2013, (Resolution No. 169-2014). The Town of Davie has exercised the last option of their contract with Kemira Water Solutions, Inc. which extends the contract through July 2020 at the same pricing structure. Therefore, Town staff is recommending Town Council approve the piggyback of the Town of Davie contract which runs from July 31, 2019 through July 31, 2020.

A review of current market conditions reflects that the Town of Palm Beach will secure best pricing for the use of this commodity by utilizing the Town of Davie contract.

The Town of Palm Beach began treating sewage effluent being sent to the East Central Regional Water Reclamation Facility (ECR) in 2013 in order to meet the required dissolved sulfide levels.

Staff estimates the annual usage to be approximately 98,000 gallons at a unit cost of \$1.29 per gallon. Staff recommends that contingency of ten percent (10%) be added to account for potential variations in chemical usage. Based on anticipated flows, it is recommended issuing a purchase order in the amount of \$126,420 and establishing a budget of \$140,000, including a ten percent (10%) contingency.

FISCAL IMPACT/FUNDING SOURCE

The fiscal impact for the purchase will be \$140,000. Sufficient funds are available in the Public Works Department FY19 Operating Budget to complete this work, and subject to budget approval, funds will be available in the FY20 budget.

USER DEPARTMENT CONCURRENCE

Public Works is in full concurrence with this recommendation.

DUE DILIGENCE

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues. The review included conducting market research and updated contract data from the Town of Davie.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: Jay Boodheshwar, Deputy Town Manager
 Paul Brazil, Director of Public Works
 Brett Madison, Water Resource Division Manager
 Duke Basha, Assistant Purchasing Manager