

TOWN OF PALM BEACH

Information for Town Council Meeting on: April 9, 2019

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: Jay Boodheshwar, Deputy Town Manager

RE: Recommendation to Award Contract to DW Recreation Services for New
Playground at Seaview Park
Resolution No. 20-2019

DATE: April 1, 2019

STAFF RECOMMENDATION

Staff recommends that Town Council accept the recommendation of the Selection Committee and approve Resolution No. 20-2019, awarding RFP No. 2019-02, Recreation Center Playground Equipment, to DW Recreation Services, Inc. in the amount of \$392,999.66 and establish an overall project budget of \$400,000.00.

GENERAL INFORMATION

When Town Council approved the overall budget for the new Recreation Center and other improvements to Seaview Park in July 2018, staff provided a list of estimates for project related expenses that would be addressed outside of the Hedrick Brothers contract. One such expense was the new playground, which was estimated to cost approximately \$385,000. During the Council discussion about the final contract amount for Hedrick Brothers it was decided at the time to eliminate the concrete playground pavilion structure from the scope and budget at a savings of \$144,048, and instead pursue a more reasonable shade structure during the solicitation process for the playground. Council's consensus was to utilize contingency funds with the expectation that said shade structure may cost between \$30,000 - \$50,000.

The Purchasing Division issued Request for Proposal No. 2019-02 for Recreation Center Playground Equipment on November 30, 2018. The Town sought creativity in the submissions for design layouts and permitted each proposer to provide up to three playground design options for consideration by the Selection Committee. The Selection Committee was comprised of staff and representatives from the Recreation Advisory Commission, Friends of Recreation and the Morton & Barbara Mandel Foundation. Committee members included myself and;

- Matt Smith, Recreation Commission Chair
- Nicholas Coniglio, Recreation Commission Vice-Chair
- Kristen Schonwald-Vila, Recreation Commissioner

- Nelo Robert Freijomel, Stephen Boruff Architects + Planners, Inc.
- Michael Ainslie, Friends of Recreation
- Sterling McCracken, Friends of Recreation
- Randee Schneider, Morton & Barbara Family Foundation
- Edward Fiondella, Town Staff
- Eric Brown, Town Staff (Non-voting)
- Mike Roach, Town Staff (Non-Voting)
- Rod Gardiner (Non-Voting)

During the formation of the RPF scope, purchasing researched firms that had a track record in the design and installation of playground equipment and notified forty firms of the upcoming RFP. Purchasing provided a link to the online E-bidding platform. Of those forty firms, twenty-one accessed the E-Bidding Platform. Purchasing also reached out to potential suppliers through Public Purchase and Demand Star that broadcast to over 1,408 potential firms nationwide.

The Town received submission from a total of six companies. The Selection Committee met for the initial review of the proposals on February 20, 2019, and shortlisted two firms, Kompan, Inc. and DW Recreation Services, Inc. A list of questions about drawings, layouts and equipment were forwarded from Selection Committee Members to Duke Basha of Purchasing who then asked the two finalists to update their designs utilizing the feedback from committee members prior to their oral presentations held on March 11, 2019. After much discussion, the Selection Committee recommended moving forward with DW Recreation Services, Inc.

Subsequent to the Selection Committee recommendation, Purchasing Manager, Dean Mealy, and I worked with DW Recreational Services to finalize the design and negotiate the final costs.

PURCHASING REVIEW

This procurement has been reviewed and approved by the Purchasing Division of the Finance Department and award of RFP 2019-02 is hereby recommended to DW Recreation Services, Inc.

FUNDING/FISCAL IMPACT

Sufficient funds are available in the Recreation Center project budget to fully fund Resolution No. 20-2019. The playground portion of the proposed contract is \$17,220 less than the estimate and the shade structure is \$31,820 less than anticipated. Concrete curbing around the entire playground area was added to the scope at a cost of \$7,040 but the overall project amount is approximately \$42,000 under the estimated budget. See below.

	Estimate	Actual	Variance
Playground	\$385,000.00	\$367,779.66	-\$17,220.34
Shade Structure	\$50,000.00	\$18,180.00	-\$31,820.00
Concrete Curbing	\$0.00	\$7,040.00	\$7,040.00
			-\$42,000.34

TOWN ATTORNEY REVIEW

Resolution No. 20-2019 is in a form previously approved by the Town Attorney for legal form and sufficiency.

Attachments

Cc: John C. Randolph, Town Attorney
H. Paul Brazil, Public Works Director
Dean Mealy, Purchasing Manager
Rod Gardiner, Assistant Recreation Director
Eric Brown, Assistant Public Works Director
Recreation Advisory Commission
Selection Committee Members