

Information for Town Council Meeting on April 9, 2019

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II CPPO, Town Purchasing Manager

RE: Resolution Approving Award of Invitation to Bid No. 2019-14, Annual Curb, Bollard and Tire Stop Painting. - **Resolution No. 23-2019**

DATE: 27 March 2019

STAFF RECOMMENDATION

Town staff recommends the approval of Resolution No. 23-2019 for the Award of Invitation to Bid No. 2019-04, Annual Curb, Bollard and Tire Stop Painting to Muscat Painting and Decorating.

SUMMARY EXPLANATION/BACKGROUND

Purchasing issued Invitation to Bid No. 20-2019-14 for Annual Curb, Bollard and Tire Stop Painting on March 18, 2018. Four firms replied to the solicitation with pricing from \$42,283.90 to \$226,950.

In review of the Scope of Work requested from Public Works, Purchasing sought proposals from licensed and qualified contractors to paint concrete curbing, concrete bollards and parking stall tire stops in selected areas of the Town of Palm Beach, FL 33480. The Scope requires the contractor to provide all necessary materials, labor, management, supervision, trucks, gas, oil, safety equipment and any other materials and equipment necessary to complete the work as specified.

It is the Town's intent to award an annual contract for the services specified herein. Quantities and locations may vary from year to year. The attached table represents current estimated quantities. The awarded contractor will be expected to invoice the Town for actual quantities.

The previous solicitation was issued in 2015 and was designated for curb painting only. Since the original solicitation was issued, addendums were issued to address the Bollards and Tire Stop Painting.

FISCAL IMPACT/FUNDING SOURCE

The fiscal impact for the contract will be \$42,283.90, with a contingency of \$4,000 for a total contract value of \$46,283.90. The projected five year award is \$233,730 contingent upon funding by the approved budgets. The funding for this project will come from the Public Works Operating

Fund.

USER DEPARTMENT CONCURRENCE

Public Works is in full concurrence with this recommendation.

DUE DILIGENCE

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues. A total of eight municipalities were contacted for references which were all positive.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

CC: Jay Boodheshwar, Deputy Town Manager
Paul Brazil, P.E., Director of Public Works
Paul Colby, Facilities Manager