

**Ann & Michael Small
156 East Inlet Drive
Palm Beach, Florida 33480
561-844-2606**

January 23, 2019

Mayor Gail L. Coniglio and Town Council
Town Hall
360 South County Road, 2nd Floor
Palm Beach, FL 33480

HAND DELIVERED

Subject: Re-Appointment as Member to ARCOM

Dear Mayor Coniglio and Town Council Members:

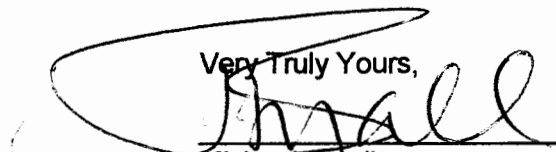
I am currently a member and Vice Chair of ARCOM. I am applying for re-appointment. I was first appointed by the Town Council in 2013 as an alternate and later appointed as a voting member in 2016. I thank the Town Council for my appointment and for the opportunity to serve my fellow residents for the last six years. I have enjoyed and learned from my service, particularly from my fellow commissioners, who are dedicated as am I, to the preservation, protection and enhancement of beauty in the Town. I have learned from our outstanding staff. I have learned from the many excellent professionals who regularly appear before ARCOM each month. I have tried to enhance and enrich my experience and knowledge by regularly attending local architectural and historical programs and lectures. I have also benefited from extensive travel abroad, particularly to Europe over the last 25 years, where my focus is always on experiencing significant architectural and historical sites and structures. All of which enable me to be part of the creative architectural review process.

As my Resume reflects, although I am now retired, I have had 50 years of professional experience in real property, building, planning, zoning, land use, construction and development as an attorney representing local governments and those appearing before local governments; as a Florida licensed Realtor, and as a real estate investor.

Personally, my wife Ann and I have lived at 156 East Inlet Drive in the far north end for the last 48 years, during which we raised our four children and have significantly enlarged and reconstructed our home at least three times, the last of which we were out for over 15 months. As such, I have personally experienced and have an appreciation for the development review, approval and construction process here in the Town. I fully understand and can appreciate the wishes, desires, dreams and expectations that my fellow residents and businesses bring to ARCOM in seeking approval. In response to which, I try to be always prepared, fair, impartial and respectful to all who appear before ARCOM.

All of which, I believe, have made me a more knowledgeable and contributing member. I respectfully request that I be allowed to continue my service and contribution.

Very Truly Yours,



Michael Small



TOWN OF PALM BEACH

APPLICATION FOR SERVICE ON

ARCHITECTURAL COMMISSION (ARCOM)

Please complete this application by typing or printing legibly in ink. Applications should be submitted to the Town Clerk (360 South County Road, Palm Beach, FL 33480, via facsimile 561-838-5417, or via e-mail addressed to townclerk@townofpalmbeach.com) no later than 5 p.m., 11 calendar days prior to the Town Council meeting in which the appointment will be considered. Completion of this application requires the applicant to review certain Town documents as noted in this application. To review or obtain a copy of the documents please contact the Town Clerk's Office (561-838-5416). Please feel free to attach any additional background information to this application form. (Please be advised that members of the Architectural Commission must file an annual financial disclosure form per State law.)

Name: Michael B. Small Residence Address: 156 East Inlet Drive, Palm Beach, FL 33480
Mailing Address: P.O. Box 2375, Palm Beach, FL 33480 Home Telephone: 561-844-2606
E-mail Address: msmall@smallawpalmbeach.com Work Telephone: 561-385-2401

I am a registered voter of the Town of Palm Beach [Signature] (please initial) PLS

Appointment to ARCOM requires the applicant to be a registered voter in the Town of Palm Beach. Please attach a copy of BOTH SIDES of your Voter Registration card with your application. Failure to provide the copy of the required voter registration card shall be grounds for rejection of the application.

1. Why are you interested in serving on the Architectural Commission? (Please explain; attach additional pages if necessary)

I am the current Vice Chairman of ARCOM and seek, re-appointment. I have enjoyed and learned from my six (6) years of service,

3 as a voting member and 3 as an alternate member. (Please see attached letter)

2. How many meetings of the Architectural Commission have you attended in the last year? 11

3. If you have served on any boards/commissions/committees in the Town of Palm Beach or elsewhere, please list them and include details such as length of service, attendance record, etc.

ARCOM (3/13 thru 3/19); PB Long Range Financial Planning; PB Co. Area Planning Board
(Please see attached letter)

4. Please indicate if there are any periods of time for which you will be unavailable for meetings.

NONE

5. Do you have any personal experience with requesting approvals from the Town's Architectural Commission? (Please explain)

YES (2004 - 2006) (Please see attached letter)

6. Are you a member of any of the following organizations? (Check all that apply)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Palm Beach Chamber of Commerce | <input checked="" type="checkbox"/> Preservation Foundation of Palm Beach |
| <input checked="" type="checkbox"/> Palm Beach Civic Association | <input type="checkbox"/> North End Property Owners Association |
| <input type="checkbox"/> Citizens' Association of Palm Beach | <input type="checkbox"/> Neighborhood Alliance of Palm Beach |
| | <input checked="" type="checkbox"/> Other <u>Greater South County Road Association</u> |

7. Present occupation. Senior Counsel/Mediator/Arbitrator No. of years. 6

Employer. Michael B. Small, Chartered

8. Past occupation(s). Attorney No. of years. 42

Employer(s). Small & Small, P.A.

9. Are you currently a Registered Architect in the State of Florida? ☐ Yes ☒ No

Are you currently a Registered Architect in another state? ☐ Yes ☒ No

If So, in which state are you currently registered? _____

10. Do you have a degree in, or have you taken courses in, any of the following fields of study: (Check all that are applicable)

- | | |
|---|---|
| <input checked="" type="checkbox"/> Architecture | <input checked="" type="checkbox"/> History |
| <input type="checkbox"/> Landscape Architecture/Design | <input type="checkbox"/> Design |
| <input checked="" type="checkbox"/> Architectural History | <input checked="" type="checkbox"/> Building Construction |

11. Please provide details regarding your educational background.

Law Degree/Contractor Licensing Education Courses/Licensed Real Estate Broker Education

Architecture and History Courses, lectures and Presentations

12. Why do you feel that you are qualified to serve on the Town's Architectural Commission? (Attach additional page if necessary)

(Please see attached letter and resume)




13. To enable Town Council to consider potential conflicts of interest, please provide the following information regarding family members who live and/or work in the Town of Palm Beach, including your spouse, parents, siblings or children.

Family Member Name	Relationship	Address	Occupation	Employer
Ann Small	Wife	156 East Inlet	N/A	N/A
Lisa Small	Daughter	Courthouse	Circuit Court Judge	State of Florida
Joseph Small	Son	Courthouse	Assistant State Attorney	State of Florida

14. Have you ever been convicted of a crime or pled guilty or nolo contendere to a crime other than minor traffic violations? NO

15. If you are currently serving on a Town board, commission, or committee, please identify it in the space below and check the box that indicates you will resign from that position if you are appointed to the position you are seeking in this application.

☐ I will resign from the N/A  if I am appointed to the position I am seeking in this application.
board/commission/committee

16. In the event you are applying to be a Regular Member of ARCOM and you are not successful, will you accept appointment as an Alternate Member of ARCOM should the Town Council wish to appoint you as an Alternate Member?

☐ Yes ☒ No

The following information is needed to facilitate Town reporting requirements in Florida Statute 760.80. Please check one in each category.

RACE

- ☐ African American ☐ Native American
☐ Asian American ☒ Caucasian
☐ Hispanic American ☐ Not known

GENDER

☒ Male ☐ Female

PHYSICALLY DISABLED

☐ Yes ☒ No

I hereby certify that I have read the sections of the Town Code of Ordinances for the particular board/commission/committee that I have selected above and have noted the description of the board/commission/committee and its members' duties, and further I have read the regulations concerning absences and conflicts of interests. I certify the information given by me is true and complete to the best of my knowledge and belief. I understand that any falsification of material facts will be grounds for rejection of this application or dismissal after appointment.

SIGNATURE: 

DATE: 01/23/2019

Please provide a copy of BOTH SIDES of your Palm Beach County Voter Registration card, which shows your Town of Palm Beach address, with your application.

Please note that Board/Commission applications will expire on December 15 of each year.

ARCHITECTURAL COMMISSION (ARCOM)

ARCOM reviews and approves modifications to any existing structures visible from public rights-of-way, new construction, and landscaping. The seven regular members and three alternate members are Town registered voters appointed by the Town Council. Regular members are appointed for three-year terms and no member may serve more than two consecutive terms. Members are appointed on the basis of experience in art, architecture, community planning, land development, real estate, landscape architecture, or other relevant business, profession, or civic interest. At least two members, but not more than three members, shall be registered architects in the state. In the event there are, in the discretion of the town council, no bona fide applicants who are registered architects in the State of Florida, the town may solicit and appoint architects registered outside the State of Florida to fill one of the architect seats.

PROFESSIONAL RESUME
OF
MICHAEL B. SMALL

NAME: Michael B. Small

RESIDENCE: Palm Beach, Florida (1970 to Current)

EDUCATION: University of Michigan; University of Detroit Mercy School of Law

PROFESSION: Senior Counsel, admitted to practice law in state and federal courts of Florida (074872) and Michigan (P27347) in 1965; admitted to practice before the United States Supreme Court; Florida Supreme Court Certified Civil Mediator (19855R) and Florida Supreme Court Qualified Arbitrator (2013).
Florida Licensed Real Estate Broker (retired)

CONCENTRATIONS: Construction, Land Use, Growth Management and Governmental Law; Business, International Business, Probate and Real Property Litigation and Transaction Law; Federal and State Civil Litigation;

LEGAL AND PROFESSIONAL EXPERIENCE: Florida Supreme Court Certified Civil Mediator (2013)
Florida Supreme Court Qualified Arbitrator (2013)

Private Legal Practice--(1975 to 2012) SMALL & SMALL, P.A., Palm Beach, Florida (President, Three Generation Family Law Firm)

General Counsel (Retained) for the Broward County Planning Council (1979 to 1995), Ft. Lauderdale, Florida

County Attorney for Palm Beach County, Florida (1970 to 1975), West Palm Beach, Florida

PUBLIC MEMBERSHIP (current and past): Architectural Review Commission of the Town of Palm Beach, Current Vice Chairman

Long Range Financial Planning Committee of the Town of Palm Beach

Palm Beach County Area Planning Board

Officer and Member of Board of Directors--State Association of County Attorneys

American Arbitration Association

PROFESSIONAL MEMBERSHIP (current and past): THE FLORIDA BAR:

Alternative Dispute Resolution Section

Executive Council of Local Government Attorney's Section

Land Use and Environmental Law Section

Real Property Section

Local Governmental Law Section

Fee Arbitration Committee, Fifteenth Judicial Circuit

Business/Commercial Law Section

PALM BEACH COUNTY BAR ASSOCIATION:

Chairman, Local Governmental Attorney's Committee

Professionalism Committee

THE MICHIGAN BAR

FLORIDA PLANNING AND ZONING ASSOCIATION

GENERAL MEMBERSHIP
AND PUBLIC SERVICE
(current and past):

Greater South County Road Association in Palm Beach
(Central Business District) (Founder/Past President)

Palm Beach Civic Association

Preservation Foundation of Palm Beach

Norton Museum

Flagler Museum

Palm Beach County Historical Society

National Trust for Historic Preservation

Palm Beach Follies (Recreation Center) (Committee Chairs)

Palm Beach Fellowship of Christians and Jews, Board of Directors

AUTHORED LEGAL AUTHORITIES, ORDINANCES, PLANS, REGULATIONS, OPINIONS, ARTICLES AND
TREATISES FOR LOCAL GOVERNMENTS