

0028 ITB No. 2019-05 SUPPLY, DELIVERY AND INSTALLATION OF DUNE VEGETATION

Aquatic Plants

INVITATION TO BID (ITB) PACKAGE

1.1. SOLICITATION PACKAGE DOCUMENTS

Filled

Survey is not weighted









TERMS & CONDITIONS | SCOPE OF WORK | DRAWINGS

1.1.1. Filled Knockout question

Please review the attached bid document to include **Instructions to Suppliers and General Conditions, ITB Services - Non Constructions Special Terms and Conditions, Scope of Work and Survey Drawing**. Please indicate Yes if you read and understood the requirements of this solicitation.

Should you want to take Exception to any language in these documents, include those Exceptions under the question provided in this Solicitation Package for the submission of Exceptions. Exceptions will not be permitted after Solicitation Response are received.

Attached documents:

 ACH Authorization Form.pdf 122 Kb	Download	Preview
 Bid No 2019-05 - Dune Vegetation - Drawings.pdf 5347 Kb	Download	Preview
 Bid No. 2019-05 Scope of Work.pdf 37 Kb	Download	Preview
 FSS 119.0701 - 2017.pdf 92 Kb	Download	Preview
 InstructionsToSuppliers and General Conditions-NonConstruction-Final.pdf 229 Kb	Download	Preview
 ITB Services - Insurance Requirements.pdf 58 Kb	Download	Preview
 ITB Services- Non Construction - Special Terms and Conditions Final.pdf 75 Kb	Download	Preview
 Public Works Building address, map.pdf 111 Kb	Download	Preview

- ☒ Yes (Best)
- ☐ No (Worst) (KO)

1.2. SUPPLIER RESPONSE & ACKNOWLEDGEMENTS

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Survey is not weighted

PRIMARY CONTACT

1.2.1.  Filled  Knockout question  Document attachment is missing

Please provide information regarding who may be contacted regarding this bid response. Please include the below information or upload a document with this information.

Primary Contact	
Name (First, Last):	Gilbert J. Sharell
Title:	President
Address (Street Address, City, State Zip):	8120 Blaikie Court - Sarasota, FL 34240
Phone Number:	941-378-2700
Mobile Phone Number:	n/a
Email Address:	admin@apofl.com

Attached documents by supplier:

TIME FOR COMPLETION

1.2.2.  Filled  Knockout question  Document attachment is missing

Completion of project must be completed by March 1, 2019. Bids which do not indicate a completion time that is within this delivery time shall be deemed as non-responsive.

Please provide when your company can **START WORK** after issuance of Purchase Order. Please provide when your company will **COMPLETE THE PROJECT**.

	Calendar Days
1. My Company can START WORK in	January 28, 2019
2. My Company will COMPLETE THE PROJECT in	3 weeks

Attached documents by supplier:

SUB CONTRACTORS


1.2.3.  Filled

Please list or upload the subcontractors that you will use on this project. Please include the Subcontractor name, address and the amount of years you have used each subcontractor. Bidders using their own forces for the work will need to enter '**My company will not use any sub-contractors**' in No.1 under Sub-Contractor Name.

If subcontractors are listed below, the Bidder acknowledges that they have fully investigated each subcontractor listed and has in their files evidence each subcontractor has engaged successfully in his line of work for a reasonable period of time, and that the subcontractor maintains a fully equipped organization capable, technically and financially, of performing the work required. The Town reserves final approval of any subcontractors listed. Following award of contract the Town reserves the right for approval of future subcontractors and refusal of existing or future subcontractors providing work under this contract.

Please use fillable PDF form attached to list your subcontractors.

Attached documents:

 LIST OF PROPOSED SUBCONTRACTORS -FORMS.pdf 28 Kb [Download](#) | [Preview](#)

Attached documents by supplier:

Evaluation method:
Yes / No

 Town of Palm Beach subcontractors (APOFL).pdf 201 Kb [Download](#) | [Preview](#)


EQUIPMENT LISTING

1.2.4. ● Filled

Please provide a list of the equipment your firm has available or will obtain for use on this project.

Please respond by uploading a list of equipment using the fillable PDF form.

Attached documents:

 EQUIPMENT LIST -FORM.pdf 32 Kb [Download](#) | [Preview](#)

Attached documents by supplier:

Evaluation method:
Yes / No


 Town of Palm Beach equipment list (APOFL).pdf 197 Kb [Download](#) | [Preview](#)

PROJECT REFERENCES

1.2.5. ● Filled Knockout question

Provide five (5) business references, preferably of government type agencies within the last year. You may use the provided fillable PDF form or upload your own document which must contain at a minimum the information requested on the City provided form.

Attached documents:

 PROFESSIONAL REFERENCES - FORMS.pdf 37 Kb [Download](#) | [Preview](#)

Attached documents by supplier:

Evaluation method:
Yes / No
No - **KO**


 Town of Palm Beach reference list (APOFL).pdf 360 Kb [Download](#) | [Preview](#)

BIDDERS' QUALIFICATION

1.2.6. ● Filled Knockout question

Please respond to this question by submitting fillable PDF form attached.

Attached documents:

 BIDDER'S QUALIFICATION -FORM.pdf 33 Kb [Download](#) | [Preview](#)

Attached documents by supplier:

Evaluation method:
Yes / No
No - **KO**

 Sarasota County business tax receipt.pdf 161 Kb [Download](#) | [Preview](#)

 Town of Palm Beach bidder qualifications (APOFL).pdf 277 Kb [Download](#) | [Preview](#)

 W9 APOFL.pdf 3773 Kb [Download](#) | [Preview](#)

PERFORMANCE BOND AND PAYMENT BOND REQUIREMENT

1.2.7.  Filled Knockout question

The successful Supplier (Contractor) will be required to provide a Performance Bond and Payment bond as described here. Suppliers are required to acknowledge they are aware of this requirement and their company is able to obtain the required bonds should they be awarded a Contract.

Guaranty of Faithful Performance and Payment

Performance Bond and Payment Bonds (two separate bonds), written by a Surety firm satisfactory to the Town of Palm Beach which comply with Section 255.05(1), Florida Statutes, will be required of the successful Bidder to guarantee that he will deliver a complete project under his Contract in strict accordance with the Contract Documents and that he will pay promptly all persons supplying him with labor or materials for the work.

The Performance and Payment Bonds shall each be for an amount not less than the Total Contract Price as agreed to by both parties. The cost of this bond shall be included in the price bid in the Bid Response.

These bonds shall be substantially in the form provided herein and written by a qualified Surety firm and through a reputable and responsible surety bond agency licensed to do business in the State of Florida and Palm Beach County and meet the following requirements:

The Surety must be rated as "A" or better as to strength by Best's Insurance Guide, published by Alfred M. Best Company, Inc., 75 Fulton Street, New York, New York.

Bonding Limit - Any One Risk: The Bonding Limit of the Surety shall not exceed three (3) percent of the policy holders' surplus (capital and surplus) as listed by the aforementioned Best's Insurance Guide. The completed Bond shall be executed in four (4) counterparts and delivered to the Town of Palm Beach with the required Power-of-Attorney and executed contract.

Power of Attorney

Attorneys-in-Fact, who sign Bid Bonds and Performance or Payment Bonds, must file with such bonds a certified copy of their power of attorney to sign such bonds.

Supplier must respond to this question. Not responding will cause the Solicitation Response to be deemed non-responsive and disqualified from consideration.

- ☒ I have reviewed the requirement for performance and payment bonds and affirm, if awarded, my company will obtain the required bonds. (—) (KO)

EXCEPTION(S)

1.2.8.  Filled Document attachment is missing

No Exceptions will be allowed after the solicitation due date and time. If an exception(s) is taken (selecting the second response) the respondent must upload a document explaining why and to what an exception(s) is being taken. Taking an exception to any of the Special Terms and Conditions MAY, depending on the item, cause your response to be deemed non-responsive and not considered for award.

Absence of an attached document is certification the Respondent does not take any exceptions to this solicitation.

Respondents must reply to this question by selecting one of the options provided below.

- ☒ I have reviewed the solicitation information and take no exceptions to any information contained in the solicitation. (—)
- ☐ I have reviewed the solicitation information and take exception(s) to the items listed in the uploaded document detailing the exception(s). (—)

Attached documents by supplier:

BIDDERS CERTIFICATION / SIGNATURE

1.2.9.  Filled [Knockout question](#)

By electronically submitting this proposal the respondent attests and certifies that:

- It understands all requirements of this solicitation and it satisfies all legal requirements (as an entity) to do business with the Town.
- Hereby propose to furnish the Services specified in the Request for Proposals. Furthermore, I agree to abide by all conditions of the solicitation and resulting contract.
- Respondent acknowledges award of a contract may be contingent upon a determination by the Town that the Respondent has the capacity and capability to successfully perform the contract.
- Respondent represents that I am either authorized to bind the Respondent, or that I am submitting the Response on behalf of and at the direction of the Respondent's representative authorized to contractually bind the Respondent.
- I represent that the Respondent and/or its applicable representative(s) has reviewed the information contained in this Solicitation and that the information submitted is accurate.
- Respondent agrees that the action of electronically submitting its response constitutes:
 - an electronic signature on the responses, generally,
 - an electronic signature on any form or section specifically calling for a signature, and
 - an affirmative agreement to any statement contained in the solicitation that requires a definite confirmation or acknowledgement.

Indicate your certification by marking the option below. Neglecting to respond to this question is equivalent to not signing a physical solicitation response and would cause Respondents response to be disqualified and not considered for award.

Respondents must reply to this question by selecting one of the options provided below.


- ☒ Marking this option serves as a digital/electronic signature and certification of the Respondents intent to submit a binding offer. (—) (KO)

DRUG - FREE WORKPLACE CERTIFICATION

1.2.10  Filled

Please submit a drug free form by using attached fillable PDF form.

Attached documents:

 DRUG-FREE WORKPLACE CERTIFICATION -FORM.pdf 24 Kb [Download](#) | [Preview](#)

- ☒ Yes
☐ No

Attached documents by supplier:


 Town of Palm Beach DRUG-FREE WORKPLACE CERTIFICATION (APOFL) signature.pdf 35 Kb [Download](#) | [Preview](#)

INSURANCE REQUIREMENTS

1.2.11  Filled [Knockout question](#)

Please acknowledge insurance requirements.

Attached documents:

 ITB Services - Insurance Requirements.pdf 58 Kb [Download](#) | [Preview](#)

- ☒ Yes (Best)
☐ No (Worst) (KO)

1.3. ADDENDUM - If issued will be posted here.

Filled

Survey is not weighted


SOLICITATION ADDENDUM

1.3.1.  Filled Knockout question

Solicitation Addendum(s) will be added to this question if any are issued. The Addendum document will contain all information issued as an Addendum to the solicitation.

Suppliers are required to acknowledge they did review this question and any Addenda issued.

Attached documents:

 1.3.1 No Addendum Document.pdf 92 Kb [Download](#) | [Preview](#)

- ☒ I have reviewed the document and no addendum have been issued. (—) (KO)
- ☐ I have reviewed the document and have given consideration to any issued addendum information in preparing my response to this solicitation. (—) (KO)

1.3.2.  Filled

This question is only for the buyer. You don't have to give an answer to this question.

Pre-Bid Meeting Sign-In sheet can be found attached.

Attached documents:

 SIGN IN.pdf 1060 Kb [Download](#) | [Preview](#)

Evaluation method:

Yes / No