

FY2020 Proposed Budget Calendar

Task	Date	Task	Date
Finance to distribute FY20 Budget instructions	01/18/2019	Town Manager's Review of Initial Town Manager, Finance, and ERF Budgets	04/01/2019
Town Council Meeting – Adoption of the Town Manager's Goals for FY19	01/08/2019	Additional Review of Departmental Budgets, Capital, Coastal and Health/OPEB	April and May
Submit initial CIP Request forms to Public Works, IT Requests to IT, and Reorganization/Reclassification requests, to HR	02/15/2019	Property Appraiser Issues Preliminary Property Values	05/30/2019
Town Council Meeting – Discussion of FY20 LTFP	04/9/2019	Final Budget Document Pages Returned to Finance	06/07/2019
All Budget Information submitted to Finance	03/11/2019	Notice from Property Appraiser of Preliminary Certification of Taxable Value	06/28/2019
Town Manager's Initial Review of IT Budget	03/20/2019	Distribution of Proposed FY19 Budget Document	Week of July 1
Town Manager's Initial Review of Fire-Rescue Budget and Police Budgets	03/22 & 29/2019	Town Council Meeting to Consider Proposed FY20 Budget and Initial Resolutions(s) Adopting Special Non-Ad Valorem Assessments	07/11/2019
Town Manager's Initial Review of Recreation Budget and Marina and Golf Enterprise Fund budgets	03/25/2019	Notice of Proposed Property Taxes is mailed from Palm Beach Property Appraiser	Week of August 12
Town Manager's Initial Review of Planning, Zoning and Building Budget	03/26/2019	Town Council Meeting – First Public Hearing to Approve Tentative Budget and Proposed Tax Rate for FY20 and Final Resolution(s) Adopting Special Non-Ad Valorem Assessments	09/10/2019 5:01PM
Town Manager's Initial Review of Public Works Budgets	03/27/2019	Town Council Meeting – Second Public Hearing to Adopt FY20 Budget and Tax Rate	09/18/2019 5:01PM
Town Manager's Review of Initial Human Resources and Risk Budget	03/28/2019	Resolution Adopting Final Millage Rate is Forwarded to Property Appraiser and Tax Collector and Certificate of Compliance sent to Department of Revenue	10/01/2019

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