

TOWN OF PALM BEACH

Information for Town Council Meeting on: December 11, 2018

To: Mayor and Town Council

Via: Kirk W. Blouin, Town Manager

From: Jay Boodheshwar, Deputy Town Manager

Re: Preservation Foundation Request for Special Event at Bradley Park on March 6, 2020

Date: December 2, 2018

STAFF RECOMMENDATION

Staff recommends that the Mayor and Town Council consider the request from the Preservation Foundation of Palm Beach to waive certain requirements associated with the granting of a special event permit for the use of Bradley Park on March 6, 2020, for the 40th Anniversary Foundation Dinner.

GENERAL INFORMATION

The attached letter, dated November 1, 2018, from Preservation Foundation Executive Director, Amanda Skier, requests Council's approval for the Foundation to host its 40th Anniversary Dinner at Bradley Park. Council approval is required in order to grant approval of the March 6, 2020, event since:

1. The date of the event is in excess of the maximum nine (9) months permitted in section 106-282 of the Town Code for permit applications.
2. The total duration of the event, including assembly thereof, will be in excess of the maximum five (5) hours permitted in section 106-257 of the Town Code.

SPECIAL CONSIDERATIONS

Once the full event application and site layout are submitted staff will provide its standard review to ensure public safety and property protection. Items such as special detail security, valet parking, traffic flow, etc. will be addressed.

FUNDING/FISCAL IMPACT

The Preservation Foundation will provide a certificate of insurance naming the Town of Palm Beach as additional insured as required by the permit application. Costs for police or other required Town staff, that may be required, will be paid by the Foundation.

Attachment

cc: H. Paul Brazil, Director of Public Works
Darrell Donatto, Fire Rescue Chief
Nick Caristo, Acting Police Chief
Josh Martin, Director of Planning, Zoning, and Building
Kathleen Dominguez, Town Clerk